MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901
January 9, 2022
6:00 PM

I. CALL TO ORDER 6:00 PM by Katie Coletta

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Kevin Brimmer	___x_____	_____
Kathryn Coletta	___x_____	_____
Maya Patel	___x_____	_____
James Pfiffer	___x_____	_____
Katie Stowell	_____	____x____
Holly Strickland	_____	___x_____
Renée Sutton	___x_____	_____
Martina Baker (ex-officio)	___x_____	_____
Aimee Ciarlo (ex-officio)	___x_____	_____
Ryan Dunlap (Teacher Rep)	____x____	_____
Sabrina Morrison (Parent Rep)	_____x___	_____
Jen Fetterman (Parent Rep)	____x____	_____

IV. WELCOME & MISSION MOMENT

At Finn Academy we promote an inclusive, rigorous and nurturing environment to best prepare our children for their future and to cultivate a community of scholars, leaders and friends.

Aimee summarized the Owl Tree support for families at the Holiday.

V. APPROVAL OF AGENDA

Resolution to approve/amend/add/table/delete three agenda items under Finance concerning payments to Day Automation, Scholastic Books and Frontline Education.

So Moved: Maya **Seconded: Kevin** **In Favor: All**
Opposed: None

VI. PUBLIC COMMENT

A parent addressed the board with a request to switch classrooms for their child. Renee shared with the parent that this is an issue for school leadership to review.

VII. PARENT REPRESENTATIVES REPORT

Sabrina updated the board on Finn Family Crew's current fundraiser – Dine to Donate.

Jen reported that parents she has spoken to are eager for Summer Session to continue.

VIII. TEACHER REPRESENTATIVE REPORT

Ryan has information to share during the Summer Session discussion.

IX. COMMITTEE REPORTS

A. GOVERNANCE

Discussion: The governance committee after reviewing data collected from stakeholders (parents, scholars, and staff), recommends that the board approve a change in school policy that participation in Summer Session be optional for scholars and for teachers.

Resolution: To approve the minutes from the December Board of Trustees meeting, as presented.

Resolution: To approve the recommendation of the Governance Committee to proceed with Summer Session as optional for scholars in July 2023 and subsequent years,

So Moved: Maya **Seconded: Katie C** **In Favor: All**
Opposed: None

B. FINANCE

Resolution: To approve the contract for service from Casella, as presented.

Resolution: To approve the October financial statements as prepared and presented by Kirisits and Associates.

Resolution: To approve the proposal with Educational Vistas, as presented.

Resolution: To approve the contract with Park Outdoor Advertising, as presented.

Resolution: To approve the proposal for purchase from Vasco, as presented.

Resolution: To approve payment to Day Automation in the amount of $1,184.72.

Resolution: To approve payment to Scholastic Book Fair in the amount of $3,161.26.

Resolution: To approve payment to Frontline Education in the amount of $2,478.24.

So Moved: Jim. **Seconded: Maya** **In Favor: All**
Opposed: None

C. ACADEMICS

So Moved: **Seconded:** **In Favor:**
Opposed:

X. REPORT OF THE LEADERSHIP TEAM

Enrollment session kicked off last week. School leaders are continuing to work with different community organizations to get out to all areas of the community.

Update on transportation. Jake Sheehan asked for some information and Martina provided. She will request that he provide responses in a more timely manner.

XI. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.d and 1.f (below):

So Moved: Maya **Seconded: Katie** **In Favor: All**

Opposed: None

(Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: d. discussions regarding proposed, pending or current litigation; f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.)

Resolution: To return from Executive Session **7:28**

So Moved: **Katie C** **Seconded:** **Maya** **In Favor: All**

Opposed: None

Resolution: To approve the Personnel Packet as presented during Executive Session.

So Moved: **Maya** **Seconded:** **Kevin** **In Favor: All**

Opposed: None

XI. ADJOURNMENT

Resolution to adjourn meeting at 7:34

So Moved: Katie C **Seconded: Maya Patel** **In Favor: All**

Opposed: None