MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901
October 17, 2022
6:00 PM

I. CALL TO ORDER BY Katie Coletta at 6:05 PM

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Kathryn Coletta	___x_____	_____
Jill Koski	____x____	_____
Maya Patel	_____x___	_____
James Pfiffer	___x_____	_____
Katie Stowell	_____	_____x___
Holly Strickland	_____	____x____
Renée Sutton	___x_____	_____
Martina Baker (ex-officio)	___x_____	_____
Aimee Ciarlo (ex-officio)	_____	_____x___
Ryan Dunlap (Teacher Rep)	____x____	_____
Sabrina Morrison (Parent Rep)	_____	____x____
Jen Fetterman (Parent Rep)	___x_____	_____

IV. WELCOME & MISSION MOMENT

At Finn Academy we promote an inclusive, rigorous and nurturing environment to best prepare our children for their future and to cultivate a community of scholars, leaders and friends.

Today launched school board appreciation week! The school provided the board members with thank you cards and potted plants in recognition of the board's guidance and leadership. The board put in a full day of strategic planning work on Saturday.

Tuesday Nov 8 is the 8th annual vet breakfast. Breakfast starts at 8:30 in the cafeteria. Culminates in a parage and flag-raising ceremony. This year the Elmira Kiwanis Club will be bringing flowers for our scholars to hand out to Vets.

V. APPROVAL OF AGENDA

Resolution to approve/amend/add/table/delete agenda items:

So Moved:	**Jill**	**Seconded:**	**Jim**	**In Favor:**	**All**
				Opposed:	**None**

VI. PUBLIC COMMENT

A Finn parent asked for information about the school's multicultural committee and volunteered to participate as a parent representative. The parent also requested more inclusive language about parents on school forms.

VII. PARENT REPRESENTATIVES REPORT

Parent representatives reported about the successful fall carnival held at the school on Sat Oct. 15. Also reported that there is now an on-line shop for purchasing Finn-wear. FFC also reported that the Country Meats beef stick fundraiser was very successful. Money from this fundraiser will support Thanksgiving boxes and Owl Tree (Christmas) projects.

VIII. TEACHER REPRESENTATIVE REPORT

Ryan Dunlap is Finn's new teacher rep. He had no concerns to report. He did report a general sense of "returning to normal" among the staff. Ryan briefly described the after-school enrichment program for grades 3 through 6 and tutoring program supported by Elmira College.

IX. COMMITTEE REPORTS

A. GOVERNANCE

Resolution: To revise the Finn Academy Uniform Policy as presented.

So Moved:	**Maya**	**Seconded:**	**Katie**	**In Favor:**	**All**

Opposed: None

B. FINANCE

Finance committee met last week to review audited statements for the past year. The Finance committee recommends the board approves the statements. The auditors found no material weaknesses.

Resolution: To approve the audited financial statements for the year ending June 30, 2022.

Resolution: To approve the July 2022 and August 2022 financial statements, as presented.

Resolution: To renew the subscription to ClassLink in the amount of $2,495.00.

Resolution: To renew the subscription to Teachers Pay Teachers in the amount of $8,825.00.

Resolution: To approve the contract for afternoon transportation services for the 2022-2023 academic year to Terps Enterprises, as presented.

Resolution: To renew membership in the New York Charter School Association, as presented.

Resolution: To approve payment to Bill's Plumbing and Heating in the amount of $1,305.35 as presented.

Resolution: To approve payment to Kellogg Steam Company as presented.

Resolution: To approve payment to Matt Boyce for equipment rental in the amount of $1,425.00, as presented.

So Moved: Katie **Seconded: Jill** **In Favor: All**
Opposed: None

C. ACADEMICS

So Moved: **Seconded:** **In Favor:**
Opposed:

X. REPORT OF THE LEADERSHIP TEAM

Martina reviewed the Data Dashboard. Enrollment is lower than budgeted for so leaders are pulling form the waitlist in grades where there is still capacity.

XI. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.d and 1.f (below):

So Moved: **Maya** **Seconded:** **Jill** **In Favor: all**

Opposed: None

(Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: d. discussions regarding proposed, pending or current litigation; f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.)

Resolution: To return from Executive Session

So Moved: **Jill** **Seconded:** **Jim** **In Favor: All**

Opposed: None

Resolution: To approve the Personnel Packet as presented during Executive Session.

So Moved: **Katie** **Seconded:** **Maya** **In Favor: All**

Opposed: None

XI. ADJOURNMENT

Resolution to adjourn meeting at 7:48 PM

So Moved: Jill **Seconded: Maya** **In Favor: All**

Opposed: None