MINUTES OF THE REGULAR MEETING OF THE

BOARD OF TRUSTEES

FINN ACADEMY: AN ELMIRA CHARTER SCHOOL

610 Lake Street, Elmira, NY 14901

September 12, 2022

6:00 PM

I. CALL TO ORDER AT 6:06 PM

II. PLEDGE OF ALLEGIANCE WAS RECITED

III. **ROLL CALL TAKEN BY SECRETARY**

	Present	Absent/Excused
Kathryn Coletta	___X__	_____
Jill Koski	___X__	_____
Maya Patel	___X___	_____
Ashley Skiff	___X___	_____
Katie Stowell	___X___	_____
Holly Strickland	___X___	_____
Renee Sutton	___X___	_____
Lynn Winner	___X___	_____
Martina Baker (ex-officio)	___X___	_____
Aimee Ciarlo (ex-officio)	___X___	_____
Sabrina Morrison (Parent Rep)	___X___	_____
Jen Fetterman (Parent Rep)	_____	___X___

IV. WELCOME AND MISSION MOMENT

At Finn Academy, we promote an inclusive, rigorous, and nurturing environment to best prepare our children for their future and to cultivate a community of scholars, leaders, and friends.

V. APPROVAL OF AGENDA

Resolution to approve/amend/delete agenda items:

Moved: Jill K. Seconded: Maya P. In Favor: All Opposed: None

VI. **PUBLIC COMMENT**:

VII. **PARENT REPRESENTATIVES REPORT**: Sabrina shared staff appreciation for the beginning of school year brunch. Boy Scouts recruitment is underway. September 17-18 is the mums flower sale. A carnival is scheduled for October. The sale of beef sticks will be the next fundraiser. Questions asked about the current COVID policy and newsletter updates.

VIII. **TEACHER REPRESENTATIVES REPORT**: First full week of classes went well. Scholars are excited to return. Teachers were able to hold Summer PD in person since COVID requirements have changed.

IX. COMMITTEE REPORTS

A. FINANCE

Resolution: To renew the contract with Zoom in the amount of $1,800.00.

Notes: This is a lower cost since we have minimum membership needs.

Resolution: To approve payment to Delta Engineers, Architects and Surveyors in the amount of $1,249.88.

Notes: Asbestos management is done and sites were found to be non-asbestos.

Resolution: To approve the Audit Engagement letter with Lumsden McCormick as presented.

Notes: The audit process has started, and a report will be given soon.

Resolution: To approve payment to eSpark in the amount of $5,225.00.

Notes: It is a tool for NWEA.

Resolution: To approve the contract with BOCES for the 2022-2023 academic year for internet services.

So moved: Maya P. Seconded: Holly S. In Favor: All Opposed: None

B. GOVERNANCE

Resolution: To approve Ryan Dunlap as the new teacher representative to the Board of Trustees.

Resolution: To nominate Jim Pfiffer to the Board of Trustees of Finn Academy and approve his placement on the Board.

Resolution: To approve the AIS/Intervention policy as presented.

Resolution: To accept the resignation of Ashley Skiff from the Board of Trustees.

Resolution: To adopt the District and School Level Safety plans and empower the School Safety Team to make changes as needed throughout the 2022-2023 academic year.

So moved: Jill K. Seconded: Maya P. In Favor: All Opposed: None

C. **ACADEMICS:** A revised dashboard was shared. Enrollment data includes a waiting list. There are changes connected to NYS Assessment. On September 16, the annual report will be compared. No data yet since data is embargoed and not available to the public yet. NWEA has launched. This is year 2 of having Lead Teachers, 3 coaches, 3 IST, and an Academic Director. There is a need for more per diem guest teachers.

X. **REPORT OF LEADERSHIP TEAM:** Martina and Aimee reported on School Works progress. ECSD transportation concerns are being reviewed.

XI. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.d and 1.f (below): at 7:08 PM.

So moved: Holly S. Seconded: Katie S. In favor: All Opposed: None

(Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: d. discussions regarding proposed, pending or current litigation; f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.)

Resolution: To return from Executive Session at 7:46 PM.

So moved: Maya P. Seconded: Katie C. In Favor: All Opposed: None

Resolution: To approve the Personnel Packet as presented in Executive Session.

So moved: Katie C. Seconded: Maya P. In Favor: All Opposed: None

XII. ADJOURNMENT

Resolution: To adjourn the meeting at 7:55 PM.

So moved: Jill K. Seconded: Katie C. In Favor: All Opposed: None