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THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

Office for Prekindergarten through Grade 12 Education Child Nutrition Program Administration 89 Washington Avenue, Room 375 EBA, Albany, NY 12234 (518) 473-8781 Fax (518) 473-0018 www.nysed.gov/cn/cnms.htm

Letter to Parents for School Meal Programs Special Provision Options (Provision 2 Non-Base Year & Community Eligibility Provision)

Dear Parent or Guardian:

We are pleased to inform you that Finn Academy will be continuing participation in the CEP program, a meal certification option available to schools participating in the National School Lunch and School Breakfast Programs for 2019-2020.

What does this mean for your child(ren) attending Finn Academy?

All students enrolled at Finn Academy_are eligible to receive a healthy breakfast and lunch at school at **no charge** to your household each day of the 2022-23 school year. No further action is required of you. Your child(ren) will be able to participate in these meal programs without having to pay a fee or submit an application. However we advise that you fill out the attached application in order to help your school gain additional grant services.

If you have any further questions, please contact us at 607-737-8040 or email at lianavone@finnacademy.com

Sincerely,

Lia Navone

Food Service Director

Finn Academy: An Elmira Charter School

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Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
 Office of the Assistant Secretary for Civil Rights
 1400 Independence Avenue, SW
 Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.