MINUTES OF THE REGULAR MEETING OF THE

BOARD OF TRUSTEES

FINN ACADEMY: AN ELMIRA CHARTER SCHOOL

610 Lake Street, Elmira, NY 14901

July 18, 2022

6:00 PM

I. CALL TO ORDER AT 6:05 pm by Katie Coletta

II. PLEDGE OF ALLEGIANCE was recited.

III. ROLL CALL was taken by Secretary Holly Strickland

	Present	Absent/Excused
Kathryn Coletta	X	
Jill Koski	X	
Maya Patel	X	
Ashley Skiff	X	
Katie Stowell	X	
Holly Strickland	X	
Renee Sutton	X	
Lynn Winner		X
Martina Baker (ex-officio)	X	
Aimee Ciarlo (ex-officio)	X	
Sabrina Morrison (Parent Rep)		X
Jen Fetterman (Parent Rep)		X

IV. WELCOME AND MISSION MOMENT

At Finn Academy, we promote an inclusive, rigorous and nurturing environment to best prepare our children for their future and to cultivate a community of scholars, leaders, and friends.

V. APPROVAL OF AGENDA

Resolution to amend and approve agenda items to include changes to the staff/employee handbook and empower the governance committee to make changes as necessary. Additions of Go Math information, SPO safety measures, and furniture purchases were also included.

So Moved: Maya P. Seconded: Katie S. In Favor: All Opposed: None

VI. PUBLIC COMMENT – There were no public comments to report at this time.

VII. PARENT REPRESENTATIVES REPORT

Summer events were shared, including the vendor fair on Saturday, August 6th from 10 AM to 2 PM, a uniform exchange, and Summer Session updates.

VIII. TEACHER REPRESENTATIVES REPORT

For this time of year (summer), there was no teacher report. The summer session started today with 100 scholars. It was a fun day and scholars were excited to attend.

IX. COMMITTEE REPORTS

A. FINANCE

Resolution: To approve payment to Aperture Education in the amount of $2,460.00.

Resolution: To approve payment to CDW-G in the amount of $18,726.07.

Resolution: To approve the quote from DeMuth Electric in the amount of $3,780.00.

The discussion also included installing a boiler, and twelve window Air Conditioners for the third-floor space. Cost-effective 1200 BTU units. The quote for the AC units is in the amount of $4,799.00.

So moved: Ashley S. Seconded: Katie S. In Favor: All Opposed: None

B. GOVERNANCE

Resolution: To approve the minutes from the June meeting of the Board of Trustees.

Resolution: To approve changes to the staff/employee handbook

Resolution: To empower the Governance Committee to make changes as necessary.

So moved: Katie S. Seconded: Maya P. In Favor: All Opposed: None

C. ACADEMICS

Updates on Academics were given by Aimee and Maya, including the Staff Survey results and renewal information.

X. REPORT OF LEADERSHIP TEAM

Staff retention concerns, renewal of the certificate of occupancy, enrollment, August orientation for kindergarteners, new student screening, and ECSD bus transportation updates were shared.

XI. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose of 1.f (below)

So moved: Holly S. Seconded: Katie S. In favor: All Opposed: None

(Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public money: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.)

Resolution: To return from Executive Session

So moved: Katie S Seconded: Renee S. In Favor: All Opposed: None

Resolution: To approve Personnel Packet

So moved: Maya P. Seconded: Ashley S. In Favor: All Opposed: None

XII. ADJOURNMENT

Resolution to adjourn the meeting at 7:30 PM

So moved: Jill K. Seconded: Ashley S. In Favor: All Opposed: None