**MINUTES OF THE REGULAR MEETING OF THE**
**BOARD OF TRUSTEES**
**FINN ACADEMY: AN ELMIRA CHARTER SCHOOL**
**610 Lake Street Elmira, New York 14901**
**June 13, 2022**
**6:00 PM**

**I. CALL TO ORDER 6:06 PM by Renee Sutton**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

| | Present | Absent |
|---|---|---|
| Kathryn Coletta | ____x____ | _____ |
| Jill Koski | ____x____ | _____ |
| Maya Patel | ___ x _____ | _____ |
| Ashley Skiff | _____ | ___x_____ |
| Katie Stowell | ___x_____ | _____ |
| Holly Strickland | ___x_____ | _____ |
| Renée Sutton | ___x_____ | _____ |
| Lynn Winner | ____x____ | _____ |
| Martina Baker (ex-officio) | ____x____ | _____ |
| Aimee Ciarlo (ex-officio) | ___x_____ | _____ |
| Karen Kuty (Teacher Rep) | ___x_____ | _____ |
| Sabrina Morrison (Parent Rep) | ___x_____ | _____ |
| Jen Fetterman (Parent Rep) | ____x____ | _____ |

IV. WELCOME & MISSION MOMENT

At Finn Academy we promote an inclusive, rigorous and nurturing environment to best prepare our children for their future and to cultivate a community of scholars, leaders and friends.

Aimee described the Finn Farmer's Market on Sat 6/11. She also reported out on the "Finis", a recent awards ceremony for teachers.

**V. APPROVAL OF AGENDA**

**Resolution to approve/amend/add/table/delete agenda items** to include three proposals from SchoolWorks under Finance.

**So Moved: Jill** **Seconded: Lynn** **In Favor: All**
**Opposed: None**

**VI. PUBLIC COMMENT**

**VII. PARENT REPRESENTATIVES REPORT**

Sabrina reported that the Gala fundraising event was successful and hosted approximately 60 attendees. She will report at the next meeting on how much money the event raised for Finn. She also reported that some parents have concerns with the 3rd floor being extremely hot and FFC is considering donating $1500 for window air conditioners for those classrooms. Eariler today Leadership sent a memo inviting students to dress down and that has made some families concerned about temperatures in the school happy. She also reported on several fundraising and community-focused events coming up.

Jen reported positive feedback for the Gala and shared news about scheduling weekly playdates throughout the summer at local parks and splash pads.

**VIII. TEACHER REPRESENTATIVE REPORT**

Karen reported that teachers are excited about the last two weeks of school. There are a lot of fun activities going on over the next 8 days, including lots of field studies, Nos Scolares and the Sixth Grade celebrations.

**IX. COMMITTEE REPORTS**

**A. FINANCE**

**New Business:** 2022-2023 Budget**.** Angel and Lisa from Kirisits and Associates joined the meeting to review the AY 22-23 budget and the April financial statements. This year Finn will see a 2.6% increase in state aid. The total operating budget for AY 22-23 is 5.9 million dollars for 374 scholars and is balanced.

It includes a more competitive package for teachers. Transportation costs are up from last year because of service charges that have been implemented. Leadership is meeting tomorrow with the business official and director of transportation from the district to discuss transportation.

**Resolution:** To approve the April Financial Statements as presented by Kirisits and Associates.

**Resolution:** To approve payment to Entourage Yearbooks in the amount of $3,075.00.

**Resolution:** To approve payment to Scholastic Books in the amount of $3,693.19.

**Resolution:** To approve the service contract with Day Automation in the amount of $2,300.00.

**Resolution:** To approve insurance renewals as presented by Valicenti Insurances Services, Inc. for the 2022-2023 school year.

**Resolution:** To approve the proposed budget for the 2022-2023 school year and empower the Chief Operations Officer, in conjunction with Kirisits and Associates, to make necessary adjustments in consultation with the Finance Chair of the Board of Trustees, and to submit to SUNY Charter Schools Institute prior to June 30, 2022.

**Resolution:** To approve the proposal from DELTA ENGINEERS, ARCHITECTS, LAND SURVEYORS, & LANDSCAPE ARCHITECTS, DPC.

**Resolution**: To approve the proposals for Board Development and teacher training from SchoolWorks.

**So Moved: Holly** **Seconded: Katie C** **In Favor: All**
**Opposed: None**

**B. GOVERNANCE**

**Discussion:** Slate of Officers for AY 22-23
Chair – Renee Sutton
Vice Chair – Katie Coletta
Secretary – Holly Strickland
Governance Chair – Katie Coletta
Finance Chair - Jill Koski
Academics Chair – Maya Patel

**Resolution:** To approve the minutes from the April and May meetings of the Board of Trustees.

**Resolution:** To approve the slate of officers for the Board of Trustees for the 2022-2023 school year.

**Resolution:** To approve the proposal from Security Voice, Inc. for enrollment in the Safe School Helpline.

**Resolution:** To approve the contract with Clinical Associates of the Southern Tier for renewal of the Employee Assistance Program for the 2022-2023 school year.

**Resolution:** To approve the partnership agreement with Elmira College.

**Resolution:** To approve revisions to the Finn Academy Code of Ethics and FERPA policy, as presented.

**So Moved: Maya** **Seconded: Lynn** **In Favor: All**
**Opposed: None**

**C. ACADEMICS**

Aimee briefly reviewed the topics covered in the last Academics Committee meeting.

## X. REPORT OF THE LEADERSHIP TEAM

Aimee touched on some of the events and celebrations coming up in the final 8 days of school. She also updated the board on summer session. Over 100 scholars plan to attend the optional summer session this year and staff is well into their planning.

## XI. EXECUTIVE SESSION

**Resolution:** To move into Executive Session for purpose 1.f (below):

**So Moved: Maya** **Seconded: Kaite** **In Favor: All**
**Opposed: None**

(Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.)

**Resolution:** To return from Executive Session

**So Moved: Jill** **Seconded: Katie C** **In Favor: All**
**Opposed: None**

**Resolution:** To accept personnel packet as presented in Executive Session

**So Moved: Holly** **Seconded: Lynn** **In Favor: All**
**Opposed: None**

**XI. ADJOURNMENT**

**Resolution:** To adjourn meeting at: 7:14 PM

**So Moved: Katie C** **Seconded: Jill** **In Favor: All**
**Opposed: None**