MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901
March 14, 2022
6:00 PM

I. CALL TO ORDER by Renee Sutton at 6:04 PM

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Kathryn Coletta	_____x___	_____
Jill Koski	___x_____	_____
Maya Patel	____x____	_____
Cynthia Raj	___x_____	_____
Ashley Skiff	___x_____	_____
Katie Stowell	____x____	_____
Holly Strickland	_____	____x____
Renée Sutton	___x_____	_____
Lynn Winner	___x_____	_____
Martina Baker (ex-officio)	___x_____	_____
Aimee Ciarlo (ex-officio)	___x_____	_____
Karen Kuty (Teacher Rep)	_____x___	_____
Sabrina Morrison (Parent Rep)	____x____	_____
Jen Fetterman (Parent Rep)	___x_____	_____

IV. WELCOME & MISSION MOMENT

At Finn Academy we promote an inclusive, rigorous and nurturing environment to best prepare our children for their future and to cultivate a community of scholars, leaders and friends.

Finn set a goal to our staff for positive communications home and is now half way to that goal.

V. APPROVAL OF AGENDA

Resolution to approve/amend/add/table/delete agenda items:

So Moved: Maya **Seconded: Jill** **In Favor: all**
Opposed: none

VI. PUBLIC COMMENT

VII. PARENT REPRESENTATIVES REPORT

FFC will hold its first event inside the school since school closure in Spring 2020, 5th and 6th grade dance. FFC is also working on a thank-you gift for teachers this month and a Penny Wars fundraiser. Half the proceeds from the fundraiser will be donated to an organization in the community.

VIII. TEACHER REPRESENTATIVE REPORT

Karen reported on activities of the school's Sunshine Club, involving passing notes of appreciation out staff, to scholars, and each other. Karen also reported that 2 people approached me with the rising cost of insurance over the new year.

IX. COMMITTEE REPORTS

A. GOVERNANCE

The change in masking protocol based on new guidance from the State of NY has already been rolled out with families and needs to be ratified by the board.

Resolution: To reelect Katie Stowell to a 2-year term on the Board of Trustees.

Resolution: To approve the minutes from the February meeting of the Board of Trustees.

Resolution: To approve the proposed changes to the Finn Reopening plan for school operation.

So Moved: Jill **Seconded: Kaite** **In Favor: All**

Opposed: None

Abstain: Katie Stowell abstains from voting on the resolution to renew her 2-year term.

B. FINANCE

The EOP contract serves as a contingency for times when kitchen staff is short because of Covid or other issues.

Resolution: To approve the contract with EOP for meal service in 2021-2022.

Resolution: To approve the proposal from MicroSolutions for Cyber Security Awareness Training.

So Moved: Katie C **Seconded: Katie S** **In Favor: All**
Opposed: None

C. ACADEMICS

The Academics committee met Thursday March 10. During that meeting the Instructional Leadership Team shared out NY State Test projections based on NWEA and mock testing results. Topics of the meeting also included the school motivation plan for students taking the state tests, summer session update, and retention data and analysis. Aimee shared the presentation used during that meeting with the full board.

X. REPORT OF THE LEADERSHIP TEAM

Aimee reported that state testing will begin shortly. She has started working on the master schedule for AY 22/23, and wrapping up enrollment season.

Martina gave an update on the enrollment sessions. There are one or two of these left and applications will continue to be accepted, even after the lottery deadline of April 1. Martina will begin the budgeting process soon. Annual staffing meetings will also begin toward the end of this month. She and Aimee will be bringing pieces of the charter renewal application to the various committees in the upcoming months and asked for board members to consider who would like to be part of the final review process.

XI. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.d and 1.f (below):

So Moved: Maya **Seconded: Ashley** **In Favor: All**

Opposed: None

(Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: d. discussions regarding proposed, pending or current litigation; f. the medical, financial,

credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.)

Resolution: To return from Executive Session at 6:49 PM

So Moved: Katie S **Seconded: Katie C** **In Favor: All**

Opposed: None

Resolution: To accept the personnel packet as presented in executive session.

So Moved: Maya **Seconded: Jill** **In Favor: All**

Opposed: None

XI. ADJOURNMENT

Resolution: To adjourn meeting at 6:50 PM.

So Moved: Cynthia **Seconded: Katie S** **In Favor: All**

Opposed: None