MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901

November 4, 2021
10:00 AM

I. CALL TO ORDER by Renee Sutton at 10:08 AM

II. ROLL CALL

	Present	Absent
Kathryn Coletta	___x_____	_____
Jill Koski	____x____	_____
Maya Patel	___x_____	_____
Cynthia Raj	____x____	_____
Ashley Skiff	____x____	_____
Katie Stowell	____x____	_____
Renée Sutton	____x____	_____
Lynn Winner	___x_____	_____
Martina Baker (ex-officio)	___x_____	_____
Aimee Ciarlo (ex-officio)	___x_____	_____
Karen Kuty (Teacher Representative)	_____	____x____
Jen Fetterman (Parent Representative)	_____	____x____
Sabrina Morrison (Parent Representative)	_____	___x_____

III. APPROVAL OF AGENDA

Resolution to approve/amend/add/table/delete agenda items to strike the public comment section.

So Moved: Maya **Seconded: Katie C** **In Favor: All**
Opposed: None

IV. ~~PUBLIC COMMENT~~

V. COMMITTEE REPORTS

A. Governance

New Business: School Works Proposal; Renewal consultant; Leadership structure

Discussion:

- Renee asked Lynn and Cynthia to contact relevant people within their networks that can serve as teacher evaluators throughout the school year.
- SchoolWorks shared during its focus group meeting with board members that SUNY charters have many different kinds of leadership models and that SUNY is agnostic about school leadership structure. An academic leader is absolutely necessary, but that person does not need to be one of the school leaders.
- The Academic Director position has been posted for about a week. So far there are no viable external applications. There are several internal candidates interested in applying for the position.
- Renee asked for an organizational chart that includes information about which persons can move into vacated positions if an internal candidate is selected for the role of Academic Director, and information about these individuals' strengths and developmental needs. Martina volunteered herself and Aimee to put together a proposed organization structure with reallocation of roles for the board to consider at the next meeting.
- In the meantime, SchoolWorks will provide services, coaching, and support to the current Instructional Team for the duration of the school year, in the absence of an Academic Director. Should this position be filled prior to the end of the SchoolWorks contract, all the better as the new hire can benefit from SchoolWorks's coaching and development.
- The board set an informal deadline of February 2022 for reviewing applications for the Academic Director position. Martina will forward applications to the Academics Committee for review.

Resolution: To accept the two proposals from SchoolWorks for consulting services.

So Moved: Katie C **Seconded**: Jill **In Favor**: All **Opposed**: None

VI. ADJOURNMENT

Resolution: To adjourn the meeting at 11:45 AM

So Moved: Maya **Seconded**: Lynn **In Favor**: All **Opposed**: None