

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL 610
Lake Street Elmira, New York 14901**

**July 12, 2021
6:00 PM**

I. CALL TO ORDER by Renee Sutton at 6:10 PM.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Kathryn Coletta	_ X _	_____
Jill Koski	_ X _	_____
Maya Patel	_ X _	_____
Cynthia Raj	_ X _	_____
Katie Stowell	_ X _	_____
Renée Sutton	_ X _	_____
Lynn Winner	_____	_ X _
Martina Baker (ex-officio)	_ X _	_____
Aimee Ciarlo (ex-officio)	_ X _	_____
Jeremy Wheeler (ex-officio)	_ X _	_____
Michelle Augustine (ex-officio)	_____	_ X _

IV. WELCOME & MISSION MOMENT

At Finn Academy we promote an inclusive, rigorous and nurturing environment to best prepare our children for their future and to cultivate a community of scholars, leaders and friends.

Aimee reviewed the special events with which we were able to close out the school year, all while continuing to observe COVID safety protocols: *Semper scholares* which celebrates the graduating 6th graders, *Nos scholares* for scholars completing kindergarten, two field days, and the school's wellness picnic.

V. APPROVAL OF AGENDA

Resolution to approve/amend/add/table/delete two agenda items under Finance.

So Moved: Katie C.

Seconded: Cynthia

In Favor:

All

Opposed:

None

VI. PUBLIC COMMENT

Katie Coletta introduced Ashley Skiff, an employee from Chemung Canal and prospective Trustee. Ashley has been active in the community and is interested in participating in Finn's Board. She comes with an MBA, bank managerial experience, and a history of participation in community organizations.

VII. PARENT REPRESENTATIVES REPORT

None.

VIII. COMMITTEE REPORTS

Discussion: The slate of officers for the Board of Trustees for the AY 21-22 will be:

Renee Sutton, Chair; Cynthia Raj, Vice Chair; Jill Koski, Treasurer; Maya Patel, Secretary. Lynn winner will continue to chair the Academic Committee and Katie Coletta will chair the Governance Committee.

Aimee reported that Michelle Augustine, who served the board as Parent Representative AY 20-21, is stepping down as her son is completed the 6th grade and will enter the ECSD in the fall. The board acknowledged Michelle's special support for Finn since its founding, her strong support for Finn's staff as a former staff member herself and as an appreciative parent, and most recently in her role as parent representative. The board thanks her for her service.

A. GOVERNANCE

Resolution: To reelect Maya Patel to a 2-year term on the Board of Trustees.

Resolution: To accept the resignation of the Parent Representative of the Board of Trustees.

Resolution: To approve the slate of officers for the Board of Trustees as presented for the 2021-2022 school year.

Resolution: To approve the 2021-2022 Holiday Calendar as presented.

Resolution: To approve the contract with Clinical Associates of the Southern Tier for EAP services.

Resolution: To approve the minutes from the June Board of Trustees meeting.

So Moved: Katie S

Seconded: Cynthia

In Favor: All

Opposed: None

Abstained: Katie Coletta from the vote on Governance Chair

B. FINANCE

Resolution: To approve the proposal from Terp's Enterprises as presented.

Resolution: To approve the proposal from Toshiba as presented.

Resolution: To approve the proposal from Cook Painting as presented

Resolution: To approve the proposal from Hertz Furniture as presented

Resolution: To approve the letters of engagement for services from Kirisits and Associates LLC as presented.

So Moved: Maya

Seconded: Katie S.

In Favor: All

Opposed: None

C. ACADEMICS

IX. REPORT OF THE LEADERSHIP TEAM

Jeremy summarized the most recent Academic Committee Meeting in which the committee reviewed scholar achievement on NWEA testing throughout the year compared to building level goals set in the Fall of 2020 and SUNY accountability expectations communicated to the School in May 2021. Jeremy also reported briefly on plans for the upcoming summer session. NY State exam data for science was received today. Jeremy is reviewing and will report on this and other NY State exam data made available at the August academics committee meeting.

Aimee updated the board on progress toward engaging SchoolWorks for a site audit in September 2021. She also provided an update on enrollment for AY 20-21: we are currently at 392 scholars, just a little short of 399 we budgeted for. She reports that we still have some additional applications coming in.

Martina updated the board on this year's quest to obtain transportation for our scholars through the Elmira City School District. She sent Renee some information for possible outreach to the district with our proposed time for dismissal. Martine also reported on preparations for summer session, salary increases, stipends to staff for the additional work due to COVID, and finalizing staff placements for next year. She reports that we are fully staffed for AY 21-22.

