

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901**

**June 14, 2021
6:00 PM**

I. CALL TO ORDER at 6:06 by Renee Sutton.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Kathryn Coletta	_____	___x___
Jill Koski	___x___	_____
Maya Patel	___x___	_____
Cynthia Raj	___x___	_____
Katie Stowell	___x___	_____
Renée Sutton	___x___	_____
Lynn Winner	___x___	_____
Martina Baker (ex-officio)	___x___	_____
Aimee Ciarlo (ex-officio)	___x___	_____
Jeremy Wheeler (ex-officio)	_____	___x___
Michelle Augustine (ex-officio)	___x___	_____

IV. WELCOME

V. APPROVAL OF AGENDA

Resolution to **approve/amend/add/table/delete** agenda items:

So Moved: Jill

Seconded: Kaite S

In Favor: All
Opposed: None

VI. PUBLIC COMMENT

None

VII. PARENT REPRESENTATIVE REPORT

Michelle received a communication from a parent of remote scholars concerned that her children will not be permitted to participate in field day. Finn has already planned a day of activities for remote scholars to do at home with their families and remote crew members. Jamie Snoddy was in attendance and able to describe the preparations.

VII. COMMITTEE REPORTS

Finance committee met last week to finalize budget preparations. State aid will increase 2.4%. 390 students budgeted in total. Finn's PPE loan was forgiven will be recorded as revenue.

A. FINANCE

Resolution: To approve the April financial statements as presented by Kirisits and Associates.

Resolution: To approve the proposal from BOCES for 2021-2022 in the amount of \$31,046.00.

Resolution: To approve the proposal from Bullseye in the amount of \$8,200.00.

Resolution: To approve the proposal from Presentation Concepts Corporation in the amount of \$35,546.00.

Resolution: To approve the proposal from Aperture as presented in the amount of \$2,060.00.

Resolution: To approve the insurance renewals as presented.

So Moved: Lynn

Seconded: Katie S

In Favor: All
Opposed: None

Resolution: To accept the proposed budget for the 2021-2022 school year approved by Finance Committee.

So Moved: Katie

Seconded: Jill

In Favor: All

Opposed: None

B. GOVERNANCE

Elmira City School District adjusted the last day of the school year to June 24 – should we adjust our last day of school to match? The board decided to make the last day of school June 24 for scholars and June 25 (half-day) for staff.

New Business: Renewal Consultant Contract

Schoolworks was not able to work in a date for a site visit before the end of our school year. Planning for a visit in September instead and moving forward with that contract.

Resolution: To approve the minutes from the May meeting of the Board, as presented.

~~**Resolution:** To approve the proposal/contract from SchoolWorks~~

Resolution: To move the annual meeting of the Board for the 20/21 academic year to July.

Resolution: To amend the school calendar for this year so that the last day for scholars is June 24 and the last day for all staff is a half day on June 25.

Resolution: To empower COO and Board Vice President or Treasurer to sign agreement with School Works for site audit in September 2021.

So Moved: Maya

Seconded: Katie

In Favor: All

Opposed: None

C. ACADEMICS

Lynn summarized the content of our last Academics Committee meeting:

VIII. LEADERSHIP REPORT

Summer session will run July 19 – July 30 with 60 confirmed scholars across K through 5th grade. Most families invited to participate agreed to do so. Leaders are following up with confirmation emails regarding staffing with each grade level. Karen Kutty will be leading a group of literacy practicum students from Elmira College to help support literacy at all grade levels during Summer Session.

Elmira College students will also be offering free, remote tutoring for Finn students during that same time frame for scholars who were not invited to join Summer Session. This is another example of how Finn is acting to help address loss of learning due to COVID.

IX. PUBLIC COMMENT

None

X. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.f (below):

**So Moved: Maya Seconded: Cynthia In Favor: All
Opposed: None**

(Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.)

Resolution: To return from Executive Session

**So Moved: Cynthia Seconded: Jill In Favor: All
Opposed: None**

XI. ADJOURNMENT

Resolution to adjourn meeting at: 7:51

**So Moved: Jill Seconded: Katie In Favor: All
Opposed: None**