

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL  
610 Lake Street Elmira, New York 14901**

**April 12, 2021  
6:00 PM**

**I. CALL TO ORDER** by Cynthia Raj at 6:05

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

|                                 | Present | Absent |
|---------------------------------|---------|--------|
| Kathryn Coletta                 | _x_     | _____  |
| Jill Koski                      | _____   | _x_    |
| Maya Patel                      | _x_     | _____  |
| Cynthia Raj                     | _x_     | _____  |
| Katie Stowell                   | _x_     | _____  |
| Renée Sutton                    | _X_     | _____  |
| Lynn Winner                     | _x_     | _____  |
| Martina Baker (ex-officio)      | _____   | _x_    |
| Aimee Ciarlo (ex-officio)       | _x_     | _____  |
| Jeremy Wheeler (ex-officio)     | _x_     | _____  |
| Michelle Augustine (ex-officio) | _x_     | _____  |

**IV. WELCOME**

**V. APPROVAL OF AGENDA**

Resolution to **approve**/amend/add/table/delete agenda items:

**So Moved: Katie S**

**Seconded: Katie C**

**In Favor: All**

**Opposed: None**

**VI. PUBLIC COMMENT**

None.

**Parent Representative Report**

Michelle Augustine reported that she had not heard from any parents this month.

**VII. COMMITTEE REPORTS**

**A. FINANCE**

**Resolution:** To approve the draft Form 990 as presented.

**Resolution:** To approve the quote from CDWG, as presented.

**Resolution:** To approve the quote from Spotts Decorating, as presented.

**Resolution:** To approve the proposal from MicroSolutions for KnowBe4 services, as presented.

**So Moved: Maya**

**Seconded: Katie C.**

**In Favor: All**

**Opposed: None**

**B. GOVERNANCE**

Discussion: the board has received a renewal consultancy proposal from Schoolworks. Awaiting response for others. This discussion will be tabled until that proposal has been received.

Kaite Coletta has a contact with some interest in joining the board of trustees. Katie will follow up with board job description and school brochure. Katie Stowell has also reached out to a potential contact.

**Resolution:** To approve the calendar for the 2021-2022 school year, as presented.

~~**Resolution:** To approve the proposal for a renewal consultant, as presented. Tabled~~

**Resolution:** To approve the minutes of February and March meetings of the Board, as presented.

**So Moved:** Katie C

**Seconded:** Lynn

**In Favor:** All

**Opposed:** None

### C. ACADEMICS

**New Business: Jeremy updated the board on the** NYS Assessments. NY State submitted a waiver to US government, but this was not accepted. We are still required to administer Session 1 of the NY State test in person, but with greater flexibility around timing. We cannot test students remotely so will invite remote scholars to the building to administer the test for those that are comfortable doing so. We will use NWEA data for remote scholars opting out of the NY State test. Approximately 20% of our scholars are remote. Session 2 of the NY State test is optional. Opting out of Session 2 for the spring is strong possibility, but we can still access to the test and use it with scholars in the fall.

**Resolution:** To empower school leadership to make the decision to administer Session 1 of the NY State test to all in-person scholars, to make Session 1 optional for remote scholars, and to opt out of Session 2 for all scholars this year, pending feedback from SUNY.

### VIII. LEADERSHIP REPORT

### IX. PUBLIC COMMENT

### X. EXECUTIVE SESSION

**Resolution:** To move into Executive Session for purpose 1.f (below):

**So Moved:** Renee

**Seconded:** Maya

**In Favor:** ALL

**Opposed:** None.

(Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.)

**Resolution:** To return from Executive Session

**So Moved:** Maya

**Seconded:** Katie C.

**In Favor:** All

**Opposed: None**

**Resolution:** To accept personnel package as presented in Executive Session

**So Moved:** Renee

**Seconded:** Maya

**In Favor:** All

**Opposed:** None.

**XI. ADJOURNMENT**

**Resolution to adjourn meeting at: 7:30**

**So Moved:** Katie S

**Seconded:** Lynn

**In Favor:** All

**Opposed:** None