

**Minutes OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901**

**June 8, 2020
6:00 PM**

I. CALL TO ORDER by Renee at 6:03.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Kathryn Coletta	_ X _	_____
Jill Koski	_ X _	_____
Maya Patel	_ X _	_____
Cynthia Raj	_ X _	_____
Katie Stowell	_ X _	_____
Renée Sutton	_ X _	_____
Lynn Winner	_ X _	_____
Martina Baker (ex-officio)	_ X _	_____
Aimee Ciarlo (ex-officio)	_ X _	_____
Jeremy Wheeler (ex-officio)	_ X _	_____
Catie Hatch, Parent Rep (ex-officio)	_ X _	_____

IV. WELCOME & MISSION MOMENT

At Finn Academy we promote an inclusive, rigorous and nurturing environment to best prepare our children for their future and to cultivate a community of scholars, leaders and friends.

Aimee described Finn’s efforts to celebrate the graduating 6th and 7th graders: an outdoor mural designed with scholar’s hand-prints and names, commemorative T-shirt and a slide show with speeches and photos sent out to families. Finn will also host a Semper Scholares event for these scholars on Wednesday night. Staff will line the streets surrounding the school with signs and balloons.

V. APPROVAL OF AGENDA

Resolution to approve/amend/add/table/delete resolutions under Governance regarding minutes, renewal of trustees and the 403b document.

**So Moved: Maya Seconded: Katie C In Favor: All
Opposed: None**

VI. PUBLIC COMMENT

None

VII. PARENT REPRESENTATIVES REPORT

None

VIII. COMMITTEE REPORTS

A. FINANCE

Martina has begun purchasing PPE for re-entry.
These items are being ordered in under this year’s budget which will be a savings for next year.

Resolution: To approve the quote from Vasco in the amount of \$2,890.68.

Resolution: To approve the quote from Edgenuity in the amount of \$10,995.00.

Resolution: To approve the quote from Houghton Mifflin for GoMath in the amount of \$13,478.24.

**So Moved: Lynn Seconded: Jill In Favor: All
Opposed: None**

B. GOVERNANCE

The Re-entry committee has met twice thus far, and there are 4 subcommittees: operations, social-emotional learning/culture, and academics. These subcommittees will meet next week to develop guiding questions for data collection.

Resolution: To approve the minutes from regular meeting of the board May 11 and the special meeting of the board May 27.

Resolution: To empower the Leadership Team, in coordination with legal counsel, to finalize the data security and privacy policy required by NY Education Law Section 2-D.

Martina anticipates the final policy will be ready to share with the board by the end of the month.

Resolution: To schedule a Special Meeting of the Board to be held on June 22 at 6:00 PM

Resolution: To authorize the amendment to the 403b plan document as presented.

So Moved: Jill **Seconded:** Lynn **In Favor:** all
Opposed: None

Resolution: To reappoint Cynthia Raj and Katie Coletta to the FA board of trustees, both for 2 year terms ending May 31, 2022.

So Moved: Maya **Seconded:** Jill **In Favor:** all
Opposed: None
Abstained: Katie Coletta and Cynthia Raj

Resolution: To reappoint Renee Sutton and to the FA board of trustees, moving into the available five-year term, ending May 2025.

So Moved: Katie **Seconded:** Maya **In Favor:** all
Opposed: None
Abstained: Renee Sutton

C. ACADEMICS

The academics committee met June 4 and discussed re-entry, testing, and curriculum. The committee also reviewed data collected during remote teaching on scholar participation. Jeremy summarized the trends from this data are informing re-entry planning. He also discussed guidance from SUNY on what measures

to use for accountability.

IX. REPORT OF THE LEADERSHIP TEAM

Aimee shared updated attendance data collected daily during school closure. Throughout remote teaching, attendance remained in the 90%-100% range. Aimee also updated the board on Finn’s process for transitioning 6th and 7th graders out of Finn. All of the 6th and 7th graders leaving Finn for the Elmira City School District this year will be going to the same school building as the ECSD has changed its configuration, grouping 7th and 8th grade together in the same school.

Martina discussed the PPP application, which was submitted to Chemung Canal Trust. She is also submitting a grant application to the Community Foundation. This is an unrestricted grant for operational support over two years (upto 30K per year). Martina also reported that Finn’s food service will terminate on June 19. Martina acknowledged Lia Navone’s outstanding efforts to feed Finn’s families. She also acknowledged the Food Bank of the Southern Tier, which has provided great support in the form of boxes of produce. Finn will provide information to families on various meal distribution sites throughout the area this summer.

X. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.d and 1.f (below):

So Moved: Cynthia **Seconded:** Katie S. **In Favor:** All

Opposed: None

(Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: d. discussions regarding proposed, pending or current litigation; f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.)

Resolution: To return from Executive Session

So Moved: Katie S **Seconded:** Katie C **In Favor:** all

Opposed: None.

Resolution: To approve the personnel package as presented.

So Moved: Jill **Seconded:** Katie s **In Favor:** all

Opposed: None.

XI. ADJOURNMENT

Resolution: To adjourn meeting at: 7:51

So Moved: Maya

Seconded: Katie C.

In Favor: all

Opposed: none