

**Minutes OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901**

**July 13, 2020
6:00 PM**

I. CALL TO ORDER at 6:03 by Cynthia Raj

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Kathryn Coletta	_ X _	_____
Jill Koski	_ X _	_____
Maya Patel	_ X _	_____
Cynthia Raj	_ X _	_____
Katie Stowell	_ X _	_____
Renée Sutton	_____	_ X _
Lynn Winner	_ X _	_____
Martina Baker (ex-officio)	_ X _	_____
Aimee Ciarlo (ex-officio)	_ X _	_____
Jeremy Wheeler (ex-officio)	_ X _	_____
Catie Hatch, Parent Rep (ex-officio)	_____	_ X _

IV. WELCOME & MISSION MOMENT

At Finn Academy we promote an inclusive, rigorous and nurturing environment to best prepare our children for their future and to cultivate a community of scholars, leaders and friends.

The board would like to offer its sincere condolences to its Chair, Renee Sutton, who lost her brother over the weekend.

V. APPROVAL OF AGENDA

Resolution to approve/amend/add/table/delete a resolution under Finance for purchases of PPE and thermometers.

So Moved: Maya

Seconded: Lynn

**In Favor:
Opposed:**

**All
None**

VI. PUBLIC COMMENT

None

VII. PARENT REPRESENTATIVES REPORT

None

VIII. COMMITTEE REPORTS

A. FINANCE

Resolution: To approve the proposal from Day Automation in the amount of \$1,663.00.

Resolution: To approve the proposal from Toshiba for the lease of copiers.

Resolution: To approve the purchase of PPE for staff and scholars and thermometers for required temperature checks as needed upto the amount of \$5,000.

Martina would like to get an early jump on ordering thermometers, masks and face shields before they become unavailable.

So Moved: Jill

Seconded: Lynn

**In Favor:
Opposed:**

**All
None**

B. GOVERNANCE

The Governance committee has met with each school leader for their annual evaluation and will be sharing written feedback with each leader for their comments/responses shortly. The board will also be completing its annual self-evaluation shortly.

C. ACADEMICS

None

IX. REPORT OF THE LEADERSHIP TEAM

A great deal of information about school re-entry was released today from the State. Aimee created and shared an infographic summarizing lots of important information for families, board, and staff. The leadership team will meet tomorrow morning to dig through all of the information in detail. They will also participate in the weekly phone call with SUNY, NYSED and NY Charter Schools tomorrow.

Aimee has a virtual enrollment session scheduled for Tuesday July 28 at 8PM. The zoom link for this session will be posted on the Finn Academy website and the Finn Academy Facebook page.

Our consultants from NE Charter Schools Network suggested that we call every family to get a clear idea of their status for return to school and on-line capabilities. Though we sent out an end of year survey, our return rate was only approximately 33%. Lynn, Cynthia, Maya, Martina volunteered to help in this effort.

X. ADJOURNMENT

Resolution: To adjourn meeting at 6:42

So Moved: Lynn

Seconded: Katie S.

In Favor: All

Opposed: None.