

**AGENDA OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL  
610 Lake Street Elmira, New York 14901**

**March 9, 2020  
6:09 PM**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

	Present	Absent
Kathryn Coletta	___X___	_____
Jill Koski	___X___	_____
Maya Patel	___X___	_____
Cynthia Raj	___X___	_____
Katie Stowell	_____	___X___
Renée Sutton	___X___	_____
Lynn Winner	___X___	_____
Martina Baker (ex-officio)	___X___	_____
Aimee Ciarlo (ex-officio)	___X___	_____
Jeremy Wheeler (ex-officio)	___X___	_____
Catie Hatch (parent representative, ex-officio)	___X___	_____

**IV. WELCOME & MISSION MOMENT**

At Finn Academy we promote an inclusive, rigorous and nurturing environment to best prepare our children for their future and to cultivate a community of scholars, leaders and friends.

Aimee shared some ways in which the Finn Staff community has come together to support families: raised money to help support family with unforeseen medical expenses, attended services for another scholar who lost her mom, donation to the American Cancer Society.

**V. APPROVAL OF AGENDA**

Resolution to **approve**/amend/add/table/delete agenda items

<b>So Moved:</b>	<b>Jill</b>	<b>Seconded:</b>	<b>Lynn</b>	<b>In Favor:</b>	<b>All</b>
				<b>Opposed:</b>	<b>None</b>

**VI. PUBLIC COMMENT**

None.

**VII. PARENT REPRESENTATIVES REPORT**

Catie Hatch reported that Finn Family Crew has had their kick off meeting for the gala. It will be at White Hollow Acres and they are looking for sponsors and donations for silent auction. FFC's next movie night is coming up the 27<sup>th</sup> for K-4 and a Finnwear sale is coming up in the next week or so. Some parents have asked her when Finn will add more elements to its playground.

**VIII. COMMITTEE REPORTS**

**A. FINANCE**

Martina reported on the budget process - we now have a first base-line budget. She is compiling a folder with information on grants to pursue. She also has a meeting scheduled for next week with officials from the Elmira City School District about transportation for Finn scholars in the fall.

**Resolution:** To approve the Service Agreement with AlSCO.

**Resolution:** To approve the January financial statements as presented by Kirisits and Associates.

**Resolution:** To approve Exhibit G from Future Leaders Incubator and empower COO to execute the

agreement for services.

**So Moved: Maya**

**Seconded: Jill**

**In Favor: All**

**Opposed: None**

## **B. GOVERNANCE**

Finn's HR consultant recommended we add three policies. The Governance Committee reviewed and approved these at its last meeting. Aimee reported on where we are with enrollment with 2 enrollment sessions yet to go.

**Resolution:** To approve the minutes from the February meeting of the Board of Trustees.

**Resolution:** To approve the employee Leave of Absence Policy, Reproductive Health Decision Making Policy, and Anti-Bullying Policy.

**Resolution:** To approve the Facility Use Policy and empower the COO to work with counsel to revise as needed.

**So Moved: Katie C**

**Seconded: Jill**

**In Favor: All**

**Opposed: None**

## **C. ACADEMICS**

The committee is scheduling its next meeting and will review mock assessment data.

## **IX. REPORT OF THE LEADERSHIP TEAM**

ELA state tests are on the horizon. Finn is planning another motivational kick off. Scholars will get tickets when they show determination in their school work and can use the tickets toward different things.

Aimee reviewed current enrollment and attendance.

Theresa reviewed a dashboard for special education scholars: number of current referrals, those in process, future staffing needs, and the status of state funding for special education scholars at Finn.

Jeremy discussed his expectations for scholar performance in the upcoming state tests based on a set of mock assessments conducted in the school. Jeremy will provide a breakdown of student projected proficiency at the next Academics Committee meeting.

Aimee reported on communication from NYSED on preventative measures for the corona virus and flu in general. Pete Bosetti from the County Health Department sent her materials and she sent out an information sheet.

## **X. EXECUTIVE SESSION**

**Resolution:** To move into Executive Session for purpose 1.d and 1.f (below):

**So Moved: Jill                      Seconded: Lynn                      In Favor: All**

**Opposed: None**

(Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: d. discussions regarding proposed, pending or current litigation; f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.)

**Resolution:** To return from Executive Session

**So Moved: Maya                      Seconded: Lynn                      In Favor: All**

**Opposed: None**

**Resolution:** To approve personnel package and accept the resignation.

**So Moved: Jill                      Seconded: Katie C.                      In Favor: All**

**Opposed: None**

**XI. ADJOURNMENT**

**Resolution to adjourn meeting at 7:30**

**So Moved: Cynthia                      Seconded: Lynn                      Favor: All**

**Opposed: None**