

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901**

**September 9, 2019
6:00 PM**

I. CALL TO ORDER AT 6:17 by Renee

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Kathryn Coletta	___x___	_____
Jill Koski	___x___	_____
Maya Patel	___x___	_____
Cynthia Raj	___x___	_____
Katie Stowell	_____	___x___
Renée Sutton	___x___	_____
Lynn Winner	___x___	_____
Nichole Bocage (parent representative)	_____	___x___
Jenica Drehmer (parent representative)	_____	___x___
Martina Baker (ex-officio)	___x___	_____
Aimee Ciarlo (ex-officio)	___x___	_____
Jeremy Wheeler (ex-officio)	___x___	_____

IV. WELCOME & MISSION MOMENT

At Finn Academy we promote an inclusive, rigorous and nurturing environment to best prepare our children for their future and to cultivate a community of scholars, leaders and friends.

Aimee described a great kick-off to the year, especially for kindergarten where orientation involved a skills screening that helped create balanced class lists.

V. APPROVAL OF AGENDA

Resolution to approve as **amended**/add/table/delete agenda items to add the resolution to accept resignation of Jenica Drehmer as Parent Representative for the board.

So Moved: Jill

Seconded: Maya

In Favor: All

Opposed: None

VI. PUBLIC COMMENT

Carolyn Kinner addressed the board. She is looking into sending her daughter to school and considering Finn.

VII. PARENT REPRESENTATIVES REPORT

None.

VIII. COMMITTEE REPORTS

A. FINANCE

Resolution: To approve the purchase from Staples in the amount of \$1,139.00 for printing of Family Handbooks for the 2019-2020 school year.

Resolution: To approve the invoice from B&C Plumbing in the amount of \$3,833.75 for plumbing repairs and maintenance.

This includes the schools' locker rooms, which will be used by older scholars for fitness and dance, and other areas of the building.

Resolution: To approve the PSA with Integrated Systems in the amount of \$2,250.00.

Resolution: To approve the Service Agreement with MicroSolutions for IT services in the amount of \$3,921.95 per month.

This cost has increased over last year because our staff is larger and with more computers comes the need for more licenses, security, and software.

Resolution: To approve the purchase of laptop carts in the amount of \$3,322.17.

Resolution: To approve the purchase of scholar laptops from CDW in the amount of \$27,465.00.

This involves 125 additional laptops and will fill a laptop cart for each of 5th, 6th and 7th grade to use. These additional laptops will also help the school with NWEA testing.

Resolution: To approve the purchase of cafeteria tables from Hertz Furniture in the amount of \$4,369.00.

Three grades (5, 6, and 7) are eating meals in the cafeteria.

Resolution: To approve employment advertising in the amount of \$1,184.00 to Gannett.

So Moved: Lynn

Seconded: Katie

In Favor: All

Opposed: None

B. GOVERNANCE

Jenica Dremer sent a letter of resignation as Parent Representative to the members of the Finn Board of Trustees via e-mail on Sept. 3, 2019. The board gratefully acknowledged Jenica's devotion to Finn and especially Finn's families, and the great service she provided in representing the interests and concerns of the schools' families' to the board, and vice versa. She did this work with fidelity, integrity, and sensitivity.

Governance committee will discuss how to go about finding a replacement for Jenica and to establish some policy around this issue. Maya will reach out to Nicole Bocage, the second current Parent Representative to the board, for her input.

The schedule of leadership evaluation meetings have been finalized and will be completed on or around September 20th.

Aimee reported on progress to develop an Alumni Association and her outreach to the ECSD regarding Finn 6th and 7th graders visiting the Elmira schools.

Resolution: To accept the resignation of Jenica Drehmer as Parent Representative to the board.

Resolution: To set the fixed number of voting members of the Finn Academy Board of Trustees at seven (7).

So Moved: Maya

Seconded: Jill

In Favor: All

Opposed: None

C. ACADEMICS

Resolution: To accept personnel package as presented in Executive Session.

So Moved: Jill

Seconded: Katie

In Favor: All

Opposed: None

Abstaining from the vote pertaining to the 4th grade position: Renee

XI. ADJOURNMENT

Resolution to adjourn the meeting at 7:40

So Moved: Katie

Seconded: Jill

In Favor: All

Opposed: None