

**AGENDA OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901**

**December 10, 2018
6:00 PM**

I. CALL TO ORDER

The Regular Meeting of the Board of Trustees was called to order at _____ PM by _____.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Kathryn Coletta	___ X ___	_____
Jill Koski	___ X ___	_____
Kevin Murphy	_____	___ X ___
Maya Patel	___ X ___	_____
Cynthia Raj	___ X ___	_____
Katie Stowell	___ X ___	_____
Renée Sutton	___ X ___	_____
Lynn Winner	___ X ___	_____
Nichole Bocage (parent representative)	___ X ___	_____
Jenica Drehmer (parent representative)	___ X ___	_____
Martina Baker (ex-officio)	___ X ___	_____
Aimee Ciarlo (ex-officio)	___ X ___	_____
Jeremy Wheeler (ex-officio)	___ X ___	_____

IV. WELCOME & MISSION MOMENT

At Finn Academy - An Elmira Charter School, we will engage students deeply in the arts, music, and in daily fitness. We will emphasize the importance of college attendance. We will nurture the character traits of leadership, scholarship, reflection, kindness, perseverance, and aspiration. We will strategically partner with community resources to be a model of best practice in education and to make a measurable difference in student learning. We seek to increase the number of college and career ready students our community launches into a life and a future- by better preparing them for demands and rigor of high school.

V. APPROVAL OF AGENDA

Resolution to approve/amend/add/table/delete agenda items to include additional resolution under Governance and Executive Session.

So Moved: Lynn Seconded: Katie S In Favor: All
Opposed: None

VI. PUBLIC COMMENT

VII. PARENT REPRESENTATIVES REPORT

Nichole commented that Finn Family Crew has been hosting a lot of activities that have been well received. She also shared some parent angst regarding late changes in the winter concert schedule and communications via Wednesday folders. All materials sent home to families via the Wednesday folders are now also being posted to the school website so parents who do not get to see those folders or materials regularly, can check the website for information.

Jenica indicated that some parents are still unsure of whom to contact when they have a concern regarding a teacher. Aimee indicated that the parent should first raise the concern with the teacher to be fair to the teacher. From there the parent should contact her or Jeremy.

VIII. COMMITTEE REPORTS

A. FINANCE

Resolution: To approve the quote from Houghton-Mifflin in the amount of \$5,300.00 for additional Professional Learning days for the implantation of GoMath.

Resolution: To approve the quote from CDW-G in the amount of \$1,860.12 for the purchase of business two-way radios.

Resolution: To approve the proposal from Valutis Consulting for Human Resources consulting

services; and to terminate service with Triple Track HR partners.

So Moved: Jill **Seconded:** Kaite S. **In Favor:** All
Opposed: None

B. GOVERNANCE

Discussion: Maya summarized the findings from The Crew Survey, as discussed at the last governance meeting. Response rate was very close to 100%. Generally, most staff feel that communication, relationships and trust between staff and leadership (53 – 64%) and among staff (58 – 63%) are all good/excellent. Most staff feel comfortable sharing their opinions (67%); are happy with the clarity in policies, processes and performance expectations (51-57%); and felt they had meaningful goals that they were able to meet/exceed with adequate resources (53 – 67%). One area for improvement was the need for more support in the classroom, where only 31% of respondents felt adequately supported.

Kevin Murphy is a founding member of the Finn Academy Board of Trustees; his commitment and expertise were instrumental in Finn obtaining its charter. His dedication to the school and its mission, and his insights and thoughtful contributions to discussion were always deeply appreciated and will be missed. Though the Board is saddened that his current obligations make further participation impossible, we wish him all the best and thank him for his years of service and dedication to the school and its Board.

Resolution: To approve the minutes from the November Meeting of the Board of Trustees.

Resolution: To approve the Informational Technology Corrective Action Plan as presented and approve its submission to the Office of the State Comptroller.

Resolution: To approve the submission of the 2019/2020 application for enrollment to SUNY.

Resolution: To remove Kevin Murphy from the Board of Trustees

So Moved: Maya **Seconded:** Jill **In Favor:** All
Opposed: None

C. ACADEMICS

Resolution: To approve the Accountability Plan as presented and approve its submission to the SUNY Charter Schools Institute.

So Moved: Lynn **Seconded:** Katie **In Favor:** all
Opposed: None

IX. REPORT OF THE LEADERSHIP TEAM

Jeremy shared about his experiences working with teachers in classrooms, PL, and the GoMath representative. Aimee shared some positive feedback from our renewal consultant's visit in late November, who felt that we were on the right track with our workplan. Martina updated the board on continued negotiations with the Elmira City School District on afternoon transportation for Finn scholars. Our attorney is trying to find a date to meet in December, but the district is in the midst of a change in attorneys, so this may be delayed. Martina also updated the board on underpayment from the district related to the district's policies on proofs of residence. Finn families have been very responsive to our requests for further proofs of residence with appropriate dates.

School leaders will finalize dates for enrollment sessions that will start after the New Year.

X. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.f (below):

So Moved: Renee Seconded: Katie S. In Favor: All
Opposed: None

(1.f. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;)

Resolution: To return from Executive Session

So Moved: Renee Seconded: Lynn In Favor: All
Opposed: None

Resolution: To approve the personnel packet as presented under Executive Session.

Resolution: Kevin.

So Moved: Renee Seconded: Katie S. In Favor: All
Opposed: None

XI. ADJOURNMENT

Resolution to adjourn meeting at:

So Moved: Renee Seconded: Katie C In Favor: All
Opposed: None