

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901**

**June 11, 2018
6:00 PM**

I. CALL TO ORDER

The Regular Meeting of the Board of Trustees was called to order at Jill PM by 6:12 .

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Kathryn Coletta	<u> x </u>	<u> </u>
Jill Koski	<u> x </u>	<u> </u>
Kevin Murphy	<u> </u>	<u> x </u>
Maya Patel	<u> x </u>	<u> </u>
Cynthia Raj	<u> x </u>	<u> </u>
Katie Stowell	<u> </u>	<u> x </u>
Renée Sutton	<u> x </u>	<u> </u>
Lynn Winner	<u> x </u>	<u> </u>
Nichole Bocage (parent representative)	<u> x </u>	<u> </u>
Jenica Drehmer (parent representative)	<u> x </u>	<u> </u>
Martina Baker (ex-officio)	<u> x </u>	<u> </u>
Aimee Ciarlo (ex-officio)	<u> x </u>	<u> </u>
Katelin Woods (ex-officio)	<u> x </u>	<u> </u>

IV. WELCOME & MISSION MOMENT

At Finn Academy - An Elmira Charter School, we will engage students deeply in the arts, music, and in daily fitness. We will emphasize the importance of college attendance. We will nurture the character traits of leadership, scholarship, reflection, kindness, perseverance, and aspiration. We will strategically partner with community resources to be a model of best practice in education and to make a measurable difference in student learning. We seek to increase the number of college and career ready students our community launches into a life and a future- by better preparing them for demands and rigor of high school.

Featured presentation: 3rd annual *Nos Scolares* ceremony Tuesday 6/12.

V. APPROVAL OF AGENDA

Resolution to **approve**/amend/add/table/delete agenda items

So Moved:	Lynn	Seconded:	Maya	In Favor:	All
				Opposed:	None

VI. PUBLIC COMMENT

VII. PARENT REPRESENTATIVES REPORT

Families would like specific information regarding summer session logistics. Some participants are wondering about the amount of raised by the Gala fund raiser. Martina estimates the total to be around \$5100. Other fundraising efforts are on the horizon. Parent representatives also gave lots of extremely positive feedback on the recent concert at Finn.

VIII. COMMITTEE REPORTS

A. FINANCE

Resolution: To approve the proposed budget for the 2018-2019 school year, as presented at the May meeting of the Board of Trustees.

Discussion: Schedule a meeting with families sometime in the final week of school to present the budget to families.

Resolution: To approve the General Liability & Specialty Liability, Commercial Crime and Fidelity, Property, Commercial Automobile and Umbrella policy quotes from the Philadelphia Insurance Companies in an amount totaling \$14,224.00; the Student Accident policy from Philadelphia Insurance Companies in the amount of \$1,286.00; the Cyber Liability policy from Lloyds of London in the amount of \$1,350.00; and Employment Practices Liability, D&O and Educators Professional Liability policy in the amount of \$3,972; for premiums totaling \$20,832.00.

Resolution: To approve the transfer of \$25,000 from the General Operating Fund to the Finn Academy dissolution account, as required by the SUNY Charter Schools Institute.

Resolution: To approve an addendum to the 2017-2018 contract with EL Education and approve additional payment in the amount of \$1,500.00.

Resolution: To approve the proposal from NWEA in the amount of \$6,475.00 for licensing for scholar benchmark assessments for the 2018-2019 academic year.

Resolution: To approve the quote from Syracuse Scenery & Stage Lighting Co. in the amount of \$3,535.00 to replace the light board in the Finn Academy Auditorium, and to facilitate training for its operation.

Resolution: To approve the purchase of materials from Second Step in the amount of \$4,927.00.

Resolution: To approve the quote from Open Up Resources in the amount of \$1,627.68 to purchase required trade books for the 6th grade ELA modules.

Resolution: To approve the quote from Open Up Resources in the amount of \$16,415.27 to purchase required student workbooks and materials for K-5 ELA modules.

Resolution: To approve the quote from Houghton Mifflin in the amount of \$36,706.77 to purchase the required materials for implementation of Go Math curriculum, and for Professional Learning opportunities for staff members to implement Go Math in the next academic year.

Resolution: To approve advertising with Gannett newspapers for print and digital advertising for employment advertisements in the amount of \$1,614.00.

Resolution: To approve the proposal from Hollenbeck Film & Experience Company in the amount of \$7,500.00 for video production for staff and student recruitment – Tabled.

So Moved:	Renee	Seconded:	Cynthia	In Favor:	All
				Opposed:	None

B. GOVERNANCE

Old Business: PFL

Discussion – Workers comp board ruled that charter schools do need to comply with paid family leave. Finn’s HR consultant recommends taking the deduction from salary because the deduction is minimal (0.126% of the employee’s weekly wage). Her other recommendation was not to differentiate between administration and other staff.

Resolution: To offer Paid Family Leave to all Finn Academy staff at .126% of the employee’s weekly wage.

Resolution: To approve the minutes from the May Special Meeting of the Board of Trustees.

Resolution: To elect the slate of Officers for the Finn Academy Board of Trustees, as presented:

Chair: A. Renee Sutton

Vice Chair: Cynthia Raj

Treasurer: Jill Koski

Secretary: Maya Patel

So Moved: Maya **Seconded:** Katie C. **In Favor:** All
Opposed: None

C. ACADEMICS

Finishing up NWEA so will soon have growth scores. Report cards are coming at the end of the school year. Switching to School Tool is underway. Some expedition celebrations will occur before the end of the spring semester in June, others will take place during the summer session.

Theresa Cain, Coordinator of Special Education and Interventions, provided a report on the status of special education at Finn.

IX. REPORT OF THE LEADERSHIP TEAM

Martina Baker updated the board on facilities projects underway.

X. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.f (below):

So Moved: Maya **Seconded:** Lynn **In Favor:** All
Opposed: None

(1.f. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;)

Resolution: To return from Executive Session

So Moved: Renee **Seconded:** Jill **In Favor:** All
Opposed: None

Resolution: To approve the personnel packet as presented and amended under Executive Session.

So Moved: Maya **Seconded:** Jill

In Favor: All

Opposed: None

XI. ADJOURNMENT

Resolution to adjourn meeting at: 9:15

So Moved: Cynthia **Seconded:** Renee

In Favor: All

Opposed: None