

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901**

**December 11, 2017
6:00 PM**

I. CALL TO ORDER

The Regular Meeting of the Board of Trustees was called to order at 6:08 PM by
Jill Koski

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Jill Koski	___X___	_____
Kevin Murphy	_____	___X___
Maya Patel	___X___	_____
Katie Stowell	___X___	_____
Renée Sutton	___X___	_____
Lynn Winner	___X___	_____
Nichole Bocage (parent representative)	___X___	_____
Jenica Drehmer (parent representative)	___X___	_____
Martina Baker (ex-officio)	___X___	_____
Aimee Ciarlo (ex-officio)	_____	___X___
Katelin Woods (ex-officio)	___X___	_____

IV. WELCOME & MISSION MOMENT

At Finn Academy - An Elmira Charter School, we will engage students deeply in the arts, music, and in daily fitness. We will emphasize the importance of college attendance. We will nurture the character traits of leadership, scholarship, reflection, kindness, perseverance, and aspiration. We will strategically partner with community resources to be a model of best practice in education and to make a measurable difference in student learning. We seek to increase the number of college and career ready students our community launches into a life and a future- by better preparing them for demands and rigor of high school.

Featured presentation: December! There are lots of activities planned for the month of December: Arctic League singers, Barnes and Nobles Book Fair, Winter Sing, expedition celebrations. The Finn Family Crew computer drive has raised over \$17,000.

V. APPROVAL OF AGENDA

Resolution to **approve**/amend/add/table/delete agenda items.

So Moved: Katie

Seconded: Lynn

In Favor: All

Opposed: None

VI. PUBLIC COMMENT

Cynthia Raj from the Chamber of Commerce informed the board that the Finn chorus will be caroling at the chamber on Tuesday December 18 at 8:45.

VII. PARENT REPRESENTATIVES REPORT

Parent representatives report positive feedback regarding parent-teacher conferences and the new report card format.

VIII. COMMITTEE REPORTS

A. FINANCE

New Business: Marketing/Student and Staff Recruitment Proposals
1st Grade Move: Technology Expenses
Health Insurance Contribution
Credit Card Use Policy

Resolution: To accept the September and October Financial Statements as well as cover letter, discussion and analysis as presented by Kirisits and Associates.

So Moved:

Renee

Seconded:

Maya

In Favor:

All

Opposed: None

Resolution: To approve technology expenses related to 1st grade classrooms, upgrades to include installation and infrastructure for 4 classrooms in the amount of \$4196.

So Moved: Lynn **Seconded:** Renee **In Favor:** All
Opposed: None

Resolution: To approve an increase in the Finn Academy contribution toward employee health insurance to \$600 per month for each participating employee.

So Moved: Maya **Seconded:** Lynn **In Favor:** All
Opposed: None

Resolution: To accept the Credit Card Transactions Policy as presented.

So Moved: Katie **Seconded:** Lynn **In Favor:** All
Opposed: None

B. GOVERNANCE

Old Business: Charter Renewal Services

New Business: Paid Family Leave, Association for Child Character Education Inc., Staff Survey

Resolution: To approve the draft minutes from the November 13, 2017 Regular Meeting of the Board of Trustees.

So Moved: Maya **Seconded:** Jill **In Favor:** All
Opposed: None

Resolution: To approve the application for enrollment for the 2018-2019 academic year with recommended changes.

So Moved: Katie **Seconded:** Jill **In Favor:** All
Opposed: None

C. ACADEMICS

The academics committee is considering the various options for structuring the 6th grade academic program. A joint academics and facilities meeting will be convened in January to continue discussion. Ann Kaminski from EL visited the school and met with teachers.

IX. REPORT OF THE LEADERSHIP TEAM

X. PUBLIC COMMENT

XI. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.f (below):

So Moved:	Katie	Seconded:	Maya	In Favor:	All
				Opposed:	None

(1.f. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;)

Resolution: To return from Executive Session

So Moved:	Renee	Seconded:	Maya	In Favor:	All
				Opposed:	None

Resolution: To approve the personnel packet as presented.

So Moved:	Renee	Seconded:	Jill	In Favor:	All
				Opposed:	None

XI. ADJOURNMENT

Resolution to adjourn meeting at:

So Moved:	Katie	Seconded:	Lynn	In Favor:	All
				Opposed:	None