

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL  
610 Lake Street Elmira, New York 14901**

**June 12, 2017  
7:00 PM**

**I. CALL TO ORDER**

The Regular Meeting of the Board of Trustees was called to order at 7:05 PM by Jill Koski.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

	Present	Absent
Jill Koski	___x___	_____
Kevin Murphy	_____	___x___
Maya Patel	___x_7:20___	_____
Katie Stowell	___x___	_____
Renée Sutton	___x___	_____
Lynn Winner	_____	___x___
Aimee Ciarlo (ex-officio)	___x___	_____
Nichole Bocage (parent representative)	___x___	_____
Jenica Drehmer (parent representative)	___x___	_____

**IV. WELCOME & MISSION MOMENT**

At Finn Academy - An Elmira Charter School, we will engage students deeply in the arts, music, and in daily fitness. We will emphasize the importance of college attendance. We will nurture the character traits of leadership, scholarship, reflection, kindness, perseverance, and aspiration. We will strategically partner with community resources to be a model of best practice in education and to make a measurable difference in student learning. We seek to increase the number of college and career ready students our community launches into a life and a future- by better preparing them for demands and rigor of high school.

Featured presentation: Third Grade at the River with Jim Piffer

**V. APPROVAL OF AGENDA**

Resolution to **approve**/amend/add/table/delete agenda items

So Moved: Renee                      Seconded: Katie                      In Favor: All  
Opposed: None

**VI. PUBLIC COMMENT**

**VII. PARENT REPRESENTATIVES REPORT**

**VIII. COMMITTEE REPORTS**

**A. GOVERNANCE**

**New Business: End of Year Crew Survey**

The survey will be deployed before the end of this week.

**Resolution:** To approve the draft minutes from May 8, 2017, meeting of the Board of Trustees.

So Moved: Maya                      Seconded: Katie                      In Favor: All  
Opposed: None

**B. FINANCE**

- **New Business: Presentation of 2017-2018 Draft Budget**

**Resolution:** To approve the 2017-2018 budget as presented.

**Resolution:** To approve the May financial statements as prepared by Kirisits and Associates.

**Resolution:** To approve the Chief Operations Officer to submit the necessary materials and documents to register as a 501(c)(3) organization with Amazon Smiles

**Resolution:** To approve the Chair of Finance Committee and Chief Operations Officer, with advisement from Kirisits and Associates to execute an agreement and plan document for a retirement account for current employees, and to deposit 1% or 2% contribution into each employee's account in July.

**Resolution:** To approve the renewal of the Package, Umbrella and Student Accident Policies as presented by Valicenti Insurance Services, Inc. and process premiums in the amount of \$11,297.00, \$6,000, and \$1,256.64, respectively.

**Move to accept all resolutions under Finance as stated.**

**So Moved:** Renee                      **Seconded:** Katie                      **In Favor:** All  
**Opposed:** None

**IX. REPORT OF THE INTERIM HEAD OF SCHOOL & LEADERSHIP TEAM**

**X. PUBLIC COMMENT**

A parent asked the Board for an update in the extended day program, which is on hold for the time being. Another parent asked about how decisions about assigning Aides to classrooms are made.

**XI. EXECUTIVE SESSION**

**Resolution: To move into Executive Session for purpose 1.f (below):**

**So Moved:** Maya                      **Seconded:** Katie                      **In Favor:** all  
**Opposed:** None

(1.f. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;)

**Resolution: To return from Executive Session**

**So Moved:** Renee                      **Seconded:** Maya                      **In Favor:** All

**Opposed: None**

**Resolution:** To approve the appointment of Aimee Ciarlo as Dean of Scholars and Katelin Woods as Dean of Academics for the 2017-2018 academic year.

**So Moved: Renee                      Seconded: Katie                      In Favor: All**  
**Opposed: None**

**Resolution:** To approve the personnel packet as presented.

**So Moved: Katie                      Seconded: Jill                      In Favor: All**  
**Opposed: None**

**XI.      ADJOURNMENT**

**Resolution to adjourn meeting at 9:00 PM**

**So Moved: Maya                      Seconded: Jill                      In Favor: All**  
**Opposed: None**