

**MEETING AGENDA OF THE  
BOARD OF TRUSTEES  
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL  
610 Lake Street Elmira, New York 14901**

**Rescheduled from  
7:00 PM August 8, 2016 to 12:00 PM August 16, 2016**

**I. CALL TO ORDER**

The Meeting of the Board of Trustees was called to order at 12:10 PM. by Jill Koski

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

	Present	Absent
Jill Koski	__X__	_____
Kevin Murphy	__X__	_____
Maya Patel	__X__	_____
Katie Stowell	__X__	_____
Renée Sutton	_____	__X__
Lynn Winner	__X__	_____
Maggie Thurber (ex-officio)	__X__	_____
Nichole Bocage (ex-officio)	_____	__X__
Jenica Drehmer (ex-officio)	_____	__X__
Martina Baker (ex-officio)	X	

**IV. WELCOME & MISSION MOMENT**

At Finn Academy - An Elmira Charter School, we will engage students deeply in the arts, music, and in daily fitness. We will emphasize the importance of college attendance. We will nurture the character traits of leadership, scholarship, reflection, kindness, perseverance, and aspiration. We will strategically partner with community resources to be a model of best practice in education and to make a measurable difference in student learning. We seek to increase the number of college and career ready students our community launches into a life and a future- by better preparing them for demands and rigor of high school.

**V. APPROVAL OF AGENDA**

Resolution to **approve**/amend/add/table/delete agenda items and minutes

So Moved: Katie

Seconded: Lynn

In Favor: All

Opposed: None

**VI. Personnel Packet**

Resolution: To accept the personnel packet as presented, including the recommendation for Julie Cady, Assistant Teacher, Kayla Fivie, Assistant Teacher, Lauren Gleckner, Special Education Teacher, Lillian Martone, Part-Time Custodian, KayAnn Mighty-Brown, Assistant Teacher, Regina Penepent, Classroom Teacher, and Lynn Pirozzolo, Assistant Teacher.

Resolution: To accept the resignation of Eboni Martin, Assistant Teacher/Office Assistant.

So Moved: Maya

Seconded: Lynn

In Favor: All

Opposed: None

Resolution: To move into Executive Session for purpose 1.f (below) **and to invite Martina Baker into Executive Session**

So Moved: Katie

Seconded: Lynn

In Favor: All

Opposed: None

- (1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:  
f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;)

Resolution: To return from Executive Session

So Moved: Lynn

Seconded: Katie

In Favor: All

Opposed: None

Resolution: **Move to accept personnel recommendation as discussed, to seek advisement, and to designate chair and head of school to execute advisement effective immediately.**

So Moved: Katie

Seconded: Maya

In Favor: All

Opposed: None

**VII. Governance Committee**

**Policy for Consideration for the Board:**

**Adoption of Draft Wellness Policy and Appointment of Wellness Committee**

**Resolution:** To appoint a wellness committee and to adopt the draft wellness policy, as presented by Executive Chef, Lia Navone, on behalf of the Finn Academy Board of Trustees, for review and revision of the newly established Wellness Committee.

**So Moved:** Maya

**Seconded:** Lynn

**In Favor:** All

**Opposed:** None

**Resolution:** In acknowledgment of some staff members' desire to augment technology resources for scholars, to draft a BYOD (Bring Your Own Digital) policy to ensure equity and access to technology for all scholars in accord with Finn's mission statement and in compliance with privacy rights for scholars.

**Discussion:** Keven – suggested asking staff members concerned to research the issue and draft a starter policy for further discussion by the board.

**So Moved:**

**Seconded:**

**In Favor:**

**Opposed:**

**VII. Head of School Report**

**Academics:** Review of Grade 3 NYS Examination Results

**Presentation of SUNY Charter Schools Institute First Year Report**

**Resolved:** To accept the SUNY Charter Schools Institute First Year Report and address its implications in the areas of instructional leadership, operations, and assessment.

**So Moved:**

**Seconded:**

**In Favor:**

**Opposed:**

**Extended Day**

**Review of Survey Monkey Results & Finn Family Crew Meeting**

**Discussion:** Maggie – 58 participants, close to 50% high interest, close to 50% moderate interest.

**Resolved: To implement a pilot program of extended day for 2 days a week from 3:15 to 4:15 to start no later than October 1, 2016.**

**So Moved:**

**Seconded:**

**In Favor:**

**Opposed:**

**Operations Update on Architectural Plans**

**Resolved:**

**Fiscal**

**Resolved: To seek additional funds from line of credit from Charter Asset Management in amount of \$80,000, to be repaid in November of 2016, to cover cash flow expenditures, in light of non-receipt of CSP funds.**

**So Moved: Katie**

**Seconded: Maya**

**In Favor: All**

**Opposed: None**

**VIII. Consent Items**

**To approve contract with Integrated Systems for \$18,205.58 (approximately \$3,205.58 higher than anticipated, due to added service component.)**

**To approve reduced service levels with MicroSolutions for summer months.**

**To approve reimbursing three staff attending the EEducation Elementary Institute in Annapolis, Maryland 7/10-/16 – 7/15/16 travel and meal per diem in concert with the federally approved rates, @\$247.50 for meals, each, and \$146.83 one-way mileage x 2.**

**To approve renewal of cybersecurity insurance policy @ \$1291.68, through Valicenti Insurance Services.**

**To approve purchase of school bus 2005 Freightliner Thomas School Bus VIN #4UZAAXDC85CN22794, via debit purchase, for \$5,187.00, requiring raising the daily debit limit to accommodate the purchase on 7/19/2016.**

**To approve the purchase of an insurance binder for bus with AM Trust \$1929.00 annually**

**To extend existing contract with GST BOCES for internet broadband provision from November 2016 – June 30, 2016, for e-rate eligibility.**

**To enter into a contract with Day Automation from July 1, 2016 – June 30, 2017 for \$7,322 for HVAC monitoring and service.**

**So Moved: Maya**

**Seconded: Jill**

**In Favor: All**

**Opposed: None**

**IX. PUBLIC COMMENT**

**X. ADJOURNMENT**

**Resolution to adjourn meeting at: 1:14 PM**

**So Moved: Maya**

**Seconded: Lynn**

**In Favor: All**

**Opposed: None**