

**MINUTES of the REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street, Elmira NY 14901**

**7:00 PM
October 12, 2015**

I. CALL TO ORDER

The Regular Meeting of the Board of Trustees was called to order at 7:08 p.m. by Trustee Baker.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Martina Baker	__X__	_____
Jill Koski	__X__	_____
Kevin Murphy	_____	__X__
Katie Stowell	__X__	_____
Renee Sutton	__X__	_____
Lynn Winner	__X__	_____
Maggie Thurber (ex-officio)	__X__	_____

III. APPROVAL OF AGENDA & Minutes from 09/14/15

Add mission moment.

**So Moved: Jill Koski Second: Lynn Winner In Favor: All
Opposed: None**

**Mission moment: Report of 1st Grade Expedition – Me & My Community
Community Circle will be a celebration of learning**

V. HEAD OF SCHOOL REPORT

Fiscal Dashboard –

Network issues, late arriving. Server inaccessible. Finn Academy domain reportedly being blocked at BOCES, affecting ECSD staff in building. Tech support trying to trouble shoot. Drive inaccessible.

Hoping for on-time November payment; operating in black – other districts have paid on-time and are providing busing. Waiting to order some textbooks, due to unknown tech costs. Math manipulatives, texts, OT supplies ordered. Waiting for Jump Math and met to discuss process for ordering curriculum materials from ECSD.

Accounts payable impacted by tech delays – Hand-written checks paid on account to EOP and other suppliers; invoices to Integrated Systems now due. Streeter invoice expected.

Operations Dashboard –

Roof leak – Mike Dunn notified.

Elmira College Lease satisfied.

Glitches with heat to be watched.

Busing – approximately 1.5 hours in afternoon.

Hot meals – EOP lending units to provide warmer for transit of meals.

Academic Dashboard –

Special Education – Coordination with District. Challenges for records receipt. No access to some IEP's. 6 requests for IEPs, and packets requested for referrals – a work in progress. 50 parents attended workshop on EL – Thursday 10 & 5.

Expeditions –

K – Tools, 1st – Glass, 2nd – Snowy Owls – all 12-16 weeks

3rd – Reading Around the World (8 weeks)

2 teachers attending EL National Conference in San Diego

VI. COMMITTEE REPORTS

Governance Committee/Finance Committee Discussion Topics/Announcements

Accountability Plan to SUNY – charge of the Board

Transportation Policy

Safety Plan Committee Update

Board Email Addresses

Retirement Contribution – Anniversaries in October, November, June – Budgeted Allowances

SUNY Training – December 2 Webinar – Board Fiscal Oversight

Succession Plan

Policy for tutoring for children on an out-of-school-suspension

VII. NEW BUSINESS

A. Academic Committee

Resolution: To form an Academic Committee and appoint Katie Stowell and Lynn Winner to the committee.

B. Transportation Policy

Resolution: To approve the transportation policy as drafted, with edits and advisement from council, and add to Family Handbook.

C. Trustee Resignation and Acknowledgment

Resolution: To accept Resignation of Trustee Ada Robinson-Perez effective 9/30 and to acknowledge Trustee William Lake for his service to the Board of Trustees

D. Endorsement Request from CAM – Charter Asset Management

Resolution: To draft letter of endorsement from Charter Asset Management.

All Resolutions:

So Moved:	Jill Koski	Second:	Renee Sutton	In Favor:	All
				Opposed:	None

VIII. PUBLIC COMMENT PERIOD

Three members of the public attended the meeting, and signed up to comment, but did not.

X. PERSONNEL

XI. ADJOURNMENT 8:50

So moved:	Martina Baker	Second:	Renee Sutton	In Favor:	All
				Opposed:	None