

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL  
610 Lake Street Elmira, New York 14901**

**November 13, 2017  
6:00 PM**

**I. CALL TO ORDER**

The Regular Meeting of the Board of Trustees was called to order at 6:15 PM by Renee Sutton.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

	Present	Absent
Jill Koski	_____	___x___
Kevin Murphy	_____	___x___
Maya Patel	___x___	_____
Katie Stowell	___x___	_____
Renée Sutton	___x___	_____
Lynn Winner	___x___	_____
Nichole Bocage (parent representative)	_____	___x___
Jenica Drehmer (parent representative)	_____	___x___
Martina Baker (ex-officio)	___x___	_____
Aimee Ciarlo (ex-officio)	_____	___x___
Katelin Woods (ex-officio)	___x___	_____

**IV. WELCOME & MISSION MOMENT**

At Finn Academy - An Elmira Charter School, we will engage students deeply in the arts, music, and in daily fitness. We will emphasize the importance of college attendance. We will nurture the character traits of leadership, scholarship, reflection, kindness, perseverance, and aspiration. We will strategically partner with community resources to be a model of best practice in education and to make a measurable difference in student learning. We seek to increase the number of college and career ready students our community launches into a life and a future- by better preparing them for demands and rigor of high school.

Featured presentation: Veterans Day Breakfast

**V. APPROVAL OF AGENDA**

Resolution to **approve**/amend/add/table/delete agenda items

So Moved: Maya                      Seconded: Renee                      In Favor: All  
Opposed: None

**VI. PUBLIC COMMENT**

None

**VII. PARENT REPRESENTATIVES REPORT**

None

**VIII. COMMITTEE REPORTS**

**A. FINANCE**

**New Business:** Presentation by Dan O’Connell, Swann and Sons, on 2018 Health Insurance Renewal and addition of voluntary Dental and Vision coverage.

Dan presented three different health insurance plans, outlining their similarities and differences as well as their costs and benefits. The trio of plans offer a range of options to help participants balance increase in cost with aspects of coverage most important to them.

The board also discussed maintaining FINN’s contribution to employee health insurance.

**Resolution:** To approve an additional purchase from Open Up Resources in the amount of \$3,128.46 to complete the purchase of required second grade trade books.

**Resolution:** To approve the health insurance plan offerings, as presented, for the 2018 calendar year.

**Resolution:** To approve the draft July and August financial statements as prepared by Kirisits and Associates.

**Resolution:** To approve the renewal of the Finn Academy Worker’s Compensation insurance, through The Hartford Insurance Company, effective November 24, 2017.

**So Moved:** Maya                      **Seconded:** Katie                      **In Favor:** All  
**Opposed:** None

**B. GOVERNANCE**

**Old Business:** Charter Renewal Services

**Resolution:** To approve the draft minutes from the October 16, 2017 Regular Meeting of the Board of Trustees.

**Resolution:** To approve the draft minutes from the October 30, 2017 Special Meeting of the Board of Trustees, subject to changing the title to include “Minutes” instead of “Agenda.”

**So Moved:** Katie                      **Seconded:** Maya                      **In Favor:** All  
**Opposed:** None

**C. ACADEMICS**

**New Business:** JUMP Math Professional Learning

The Board also discussed the newly instated progress reports, revised report cards going out to families in early December, and parent-teacher conferences to happen in the week following report cards.

**Resolution:** To approve the payment of \$1,200 for one full day of Professional Learning, provided by JUMP Math, and the payment of travel expenses for the facilitator not to exceed \$1,300.

**So Moved:** Maya                      **Seconded:** Lynn                      **In Favor:** All  
**Opposed:** None

**IX. REPORT OF THE LEADERSHIP TEAM**

Leadership made the Board aware of two upcoming volunteer opportunities: Wreaths Across America and Together We Dine.

**X. PUBLIC COMMENT**  
**None**

**XI. EXECUTIVE SESSION**

**Resolution: To move into Executive Session for purpose 1.f (below):**

**So Moved: Lynn                      Seconded: Maya                      In Favor: All**  
**Opposed: None**

(1.f. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;)

**Resolution: To return from Executive Session**

**So Moved: Lynn                      Seconded: Maya                      In Favor: All**  
**Opposed: None**

**Resolution: To approve the personnel packet as presented.**

**So Moved: Maya                      Seconded: Renee                      In Favor: All**  
**Opposed: None**

**XI. ADJOURNMENT**

**Resolution to adjourn meeting at 8:45:**

**So Moved: Lynn                      Seconded: Renee                      In Favor: All**  
**Opposed: None**