

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901**

**September 14, 2020
6:00 PM**

I. CALL TO ORDER at 6:05

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

| | Present | Absent |
|-----------------------------|---------|--------|
| Kathryn Coletta | ___X___ | _____ |
| Jill Koski | ___X___ | _____ |
| Maya Patel | ___X___ | _____ |
| Cynthia Raj | ___X___ | _____ |
| Katie Stowell | ___X___ | _____ |
| Renée Sutton | ___X___ | _____ |
| Lynn Winner | ___X___ | _____ |
| Martina Baker (ex-officio) | ___X___ | _____ |
| Aimee Ciarlo (ex-officio) | ___X___ | _____ |
| Jeremy Wheeler (ex-officio) | ___X___ | _____ |
| | | |
| Catie Hatch | ___X___ | |

IV. WELCOME & MISSION MOMENT

At Finn Academy we promote an inclusive, rigorous and nurturing environment to best prepare our children for their future and to cultivate a community of scholars, leaders and friends.

Aimee shared a video produced by teacher Asha Pugh to help introduce her classroom and google site to families and scholars. All teachers have a google site, remote and in person, just in case we need to go remote.

V. APPROVAL OF AGENDA

Resolution to approve/amend/add/table/delete agenda items

| | | | | | |
|------------------|-------------|------------------|-------------|------------------|-------------|
| So Moved: | Jill | Seconded: | Lynn | In Favor: | All |
| | | | | Opposed: | None |

VI. PUBLIC COMMENT

VII. PARENT REPRESENTATIVES REPORT

Catie Hatch informed the board that she was stepping down as Family Representative and president of Finn Family Crew. The board warmly thanked her for her commendable service and contributions in both roles.

VIII. COMMITTEE REPORTS

A. FINANCE

The items listed in the following resolutions have to do with start of year curriculum expenses and COVID related expenses. Martina shared that this year’s transportation expenses will be greater than budgeted for because of the need for 5 bus runs to transport scholars home while maintaining social distance on the bus. Martina has a call scheduled with Lisa Kirisits to discuss implications and make adjustments to the budget that reflect the most current enrollment. Martina also reported that the billings to the home school districts of scholars just took place and that we received our payments with no problems.

Billings just took place. We did receive our payments, no problem. The first two billings are estimates

Resolution: To approve the quote from TCI in the amount of \$3,158.00.

Resolution: To approve the invoice from Valicenti in the amount of \$1,552.78 for the renewal of the Cyber & Security Liability policy.

Resolution: To approve the invoice from ShopPop Displays in the amount of \$8,260.79.

Resolution: To approve the invoice from EL Education for staff professional development in the amount of \$4,000.00.

Resolution: To approve the invoice from ZOOM in the amount of \$4,270.00.

Resolution: To approve the quote from Second Step in the amount of \$2,934.36.

So Moved: Katie

Seconded: Cynthia

In Favor: All

Opposed: None

B. GOVERNANCE

Aimee shared a brief description of the new policies. These were reviewed in detail in the last governance committee meeting.

Resolution: To approve the scholar Face Mask Policy and Employee Face Covering policies.

Resolution: To approve the Remote Work Policy.

Resolution: To approve the Remote Learning Discipline Policy.

Resolution: To accept the resignation of Catie Hatch as Family Representative to the Board of Trustees

Resolution: To change the language for the parent rep job description to an initial one-year term with renewal of that term being subject to input from the appropriate constituencies and the board.

So Moved: Maya

Seconded: Jill

In Favor: All

Opposed: None

C. ACADEMICS

Jeremy summarized the latest Academics Committee meeting during which we discussed the last batch of assessment data related to ELA collected prior to school closure in March. Academics Committee will discuss math data at the next meeting.

IX. REPORT OF THE LEADERSHIP TEAM

Martina reported that school leadership is participating on a daily call with the health department to discuss issues as they arise. Aimee has submitted our first report on testing and COVID-19 cases and that will populate the Governor's NY Forward page. Martina and her team are triaging a lot of complicated situations with families that are trying to navigate the new rules and requirements.

Renee requested that the Reentry committee meet in another 2 or 3 weeks to discuss hot button issues

Jeremy reported that Finn will be submitting the accountability plan progress report tomorrow.

EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.f (below):

So Moved: Maya **Seconded:** Lynn **In Favor:** All
Opposed: None

(Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.)

Resolution: To return from Executive Session

So Moved: Katie S **Seconded:** Jill **In Favor:** All
Opposed: None

Resolution: To accept the personnel package as presented in Executive Session.

So Moved: Katie C **Seconded:** Katie S **In Favor:** All
Opposed: None

XI. ADJOURNMENT

Resolution to adjourn meeting at 7:35

So Moved: Cynthia **Seconded:** Maya **In Favor:** all
Opposed: None.