



September 23, 2020

Reminder

Dear Finn Family:

We began notifying families of the proofs of residence requirement and Proofs of Residence Policy in our August informational letter.

If you have not sent in your proof of residency, please send in or email **one current proof of residence dated within the past 45 days (3 proofs of residence if you have moved)** for your scholar by **Thursday, October 1st**, per our policy, your scholar may be unenrolled. We would be saddened to lose your scholar and family, and are hopeful that we will receive the required proofs within the given time limit. It is imperative that we receive these proofs of residence by the above date, in order to receive per pupil funding from the Elmira City School District.

Please review the acceptable proof options and submit your qualifying proofs **as soon as possible**.

Acceptable Proofs: *Lease or deed, Affidavit (a written statement signed under oath) from the person you pay rent to, saying you live there, letter from the person you pay rent to saying you live there, letter from another person saying you live at your address, pay stub showing your address, Income tax form that shows your address, utility bill or other bill in your name, membership documents based on residency, such as a local library card Voter registration card, driver's license, or permit, or non-driver ID State or other government issued ID, documents from government agencies such as a social service agency or the federal Office of Refugee Resettlement Custody*

Should you have any specific questions regarding acceptable proofs, please contact our Registrar, Christy Strobel at 737-8040, christystrobel@finnacademy.com, or info@finnacademy.com.

We thank you for your cooperation and support in ensuring that we are able to meet this host district requirement.

Best,

Aimee Ciarlo

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Dean of Scholars

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