

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901**

**June 10, 2019
6:00 PM**

I. CALL TO ORDER

The Regular Meeting of the Board of Trustees was called to order at 6:06 PM by
Renee.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Kathryn Coletta	<u> X </u>	<u> </u>
Jill Koski	<u> X </u>	<u> </u>
Maya Patel	<u> X </u>	<u> </u>
Cynthia Raj	<u> X </u>	<u> </u>
Katie Stowell	<u> X </u>	<u> </u>
Renée Sutton	<u> X </u>	<u> </u>
Lynn Winner	<u> X </u>	<u> </u>
Nichole Bocage (parent representative)	<u> X </u>	<u> </u>
Jenica Drehmer (parent representative)	<u> X </u>	<u> </u>
Martina Baker (ex-officio)	<u> X </u>	<u> </u>
Aimee Ciarlo (ex-officio)	<u> X </u>	<u> </u>
Jeremy Wheeler (ex-officio)	<u> X </u>	<u> </u>

IV. WELCOME & MISSION MOMENT

At Finn Academy - An Elmira Charter School, we will engage students deeply in the arts, music, and in daily fitness. We will emphasize the importance of college attendance. We will nurture the character traits of leadership, scholarship, reflection, kindness, perseverance, and aspiration. We will strategically partner with community resources to be a model of best practice in education and to make a measurable difference in student learning. We seek to increase the number of college and career ready students our community launches into a life and a future- by better preparing them for demands and rigor of high school.

Highlight our 4th annual leave no space event. This year's theme was community. Jenifer Harris from downtown development and street painting came. Covered by the local news.

V. APPROVAL OF AGENDA

Resolution to **approve**/amend/add/table/delete agenda items

So Moved:	Lynn	Seconded:	Jill	In Favor:	All
				Opposed:	None

VI. PUBLIC COMMENT

VII. PARENT REPRESENTATIVES REPORT

Parent reps reported positive feedback on Leave No Space, the spring concert and the farmers' market expedition celebration. Nicole asked if there is going to be EOP partnership for summer session this year. Aimee will reach out to EOP again.

VIII. COMMITTEE REPORTS

A. FINANCE

Martina received a the NYS Commissioner of Education stating that there is additional state aid for charter schools this year. Based on enrollment as of Feb 1st, 2019. 271.73 per pupil.

Resolution: To approve 2019-2020 budget as presented.

Resolution: To approve the April financial statements as presented.

Resolution: To approve the invoice from CDW-G in the amount of \$3,383.70 for staff computers.

Resolution: To approve the Service Agreement with GST BOCES for the 2019-2020 academic year in the amount of \$25,231 for internet services, Datawarehouse, and SchoolTool Student Management System maintenance, hosting and backup.

Resolution: To approve the Scope of Work provided by Streeter Associates for the remodel of the Finn Academy third floor, in the amount of \$67,000.
This expense will be covered by the SSF grant.

Resolution: To empower the COO, in coordination with the Board Chair and Finance Chair, to review and approve the purchase of liability policies for the 2019-2020 fiscal year.

Resolution: To approve the proposal from Integrated Systems in the amount of \$3,944.50 for expansion of video surveillance cameras on the main floor.

So Moved: Katie **Seconded:** Cynthia **In Favor:** All
Opposed: None

B. GOVERNANCE

Resolution: ~~To approve the minutes from the May meeting of the Board of Trustees.~~ Tabled.

Resolution: To approve the Fingerprint/Clearance, Expedition Celebration and Performance Attendance, and Acceptable Use Policy for Network and Internet, as presented.

So Moved: Lynn **Seconded:** Katie C **In Favor:** All
Opposed: None

Resolution: To reappoint Maya Patel to the Finn Academy Board of Trustees for another 2 year term of service to expire June 2021

So Moved: Renee **Seconded:** Cynthia **In Favor:** Lynn, Katie C, Katie S, Jill
Abstain: Maya
Opposed: None

C. ACADEMICS

Lynn would like to set a standard meeting time each month for Academics Committee to meet.

Everything is now going to be in SchoolTool for documenting, sharing and reporting, including historical

state data, NWEA data, RTI meetings.

IX. REPORT OF THE LEADERSHIP TEAM

Martina provided an update on play space development.

5th grade spaghetti dinner coming up.

Leadership has developed a time-line with the charter renewal consultant that charts out each person's responsibilities. Due August 15th a 5 pm. Aimee forwarded the renewal application time line to the board.

Upcoming events: Nos Scholares, K-2 Field Day 24th, 3-6 Field Day 25th, Wellness picnic the 26th. The ECDC switched their last day of school to the 25th but they will still provide morning transportation on the 26th.

Leadership and the Board are in receipt of the report from SUNY's visit. Finn has 30 days to respond to the report and our response will be posted on the SUNY website along with the report. Renee and leadership will also collaborate on a letter to be sent to families.

X. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.f (below):

So Moved: Renee Seconded: Katie C In Favor: All
Opposed: None

(1.f. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;)

Resolution: To return from Executive Session

So Moved: Maya Seconded: Katie S In Favor: All
Opposed: None

Resolution: To approve the personnel packet as presented under Executive Session. To decline acceptance of the scholar proposal.

So Moved: Renee Seconded: Lynn In Favor: All
Opposed: None.

XI. ADJOURNMENT

The board will meet Weds June 19th at 5 pm to discuss the New York State Retirement fund. The board will also set a time to meet for a strategic planning session this summer.

Resolution to adjourn meeting at:

So Moved: Katie S

Seconded: Lynn

In Favor: All

Opposed: None