

**Minutes of the REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901**

**September 11, 2017
7:00 PM**

I. CALL TO ORDER

The Regular Meeting of the Board of Trustees was called to order at 7:05 PM by Jill Koski.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Jill Koski	x	_____
Kevin Murphy	_____	x
Maya Patel	x	_____
Katie Stowell	_____	x
Renée Sutton	x	_____
Lynn Winner	x	_____
Nichole Bocage (parent representative)	x	_____
Jenica Drehmer (parent representative)	x	_____
Martina Baker (ex-officio)	x	_____
Aimee Ciarlo (ex-officio)	x	_____
Katelin Woods (ex-officio)	_____	x

IV. WELCOME & MISSION MOMENT

At Finn Academy - An Elmira Charter School, we will engage students deeply in the arts, music, and in daily fitness. We will emphasize the importance of college attendance. We will nurture the character traits of leadership, scholarship, reflection, kindness, perseverance, and aspiration. We will strategically partner with community resources to be a model of best practice in education and to make a measurable difference in student learning. We seek to increase the number of college and career ready students our community launches into a life and a future- by better preparing them for demands and rigor of high school.

Featured presentation: Hurricane Harvey Relief Efforts

V. APPROVAL OF AGENDA

Resolution to approve/**amend**/add/table/delete agenda with the addition of a resolutions regarding the proof of residency policy and the timing of future board meetings under Governance.

So Moved: Lynn Seconded: Maya In Favor: All

Opposed: None

VI. PUBLIC COMMENT none

VII. PARENT REPRESENTATIVES REPORT

Parent representatives reported a general sense of contentment among Finn families.

VIII. COMMITTEE REPORTS

A. GOVERNANCE

New Business: Enrollment Update.

Resolution: To change the time of for Regular Meetings of the Board of Trustees from 7 PM to 6 PM on the first Monday of each month.

Resolution: To approve the draft minutes from the August 7, 2017 meeting of the Board of Trustees.

Resolution: To revise Finn Academy Board of Trustee bylaws, where appropriate, to add the positions of the current leadership team—Dean of Scholars, Dean of Academics, and Chief Operations Officer—to the sections referencing the position of Head of School, and grant authority offered to the Head of School to the appropriate member of the current leadership team.

Resolution: To approve the Proof of Residency once amended to include the list of proofs required by the district, and to empower the Dean of Scholars to work with counsel to edit or revise appropriately.

So Moved: Renee **Seconded:** Jill **In Favor:** All
Opposed: None

B. ACADEMICS

New Business: State Test Result Update

Resolution: To approve the Finn Academy Accountability Plan, as presented.

~~**Resolution:** To empower leadership to enter in to a Professional Services Agreement with EL Education to provide services to Finn Academy in the 2017-2018 academic year, not to exceed an expense of \$12,500.~~

So Moved: Maya **Seconded:** Renee **In Favor:** All
Opposed: None

C. FINANCE

Resolution: To approve the bid from EOP for meal service for the 2017-2018 academic year, and to empower the COO, in conjunction with the CFO and Food Service Director, to draft and execute a contract for the meal service for the 2017-2018 academic year.

Resolution: To renew the Cyber Security Policy for Finn Academy, and remit payment for the annual premium in the amount of \$1,291.47.

Resolution: To approve the renewal of subscription with Kaymbu, Inc. in the amount of \$9,000 for continued communication with Finn families.

Resolution: To approve the contract with Triple Track Human Resource consultants in the amount of \$9,600.

So Moved: Renee

Seconded: Maya

In Favor: All

Opposed: None

IX. REPORT OF THE LEADERSHIP TEAM

X. PUBLIC COMMENT

XI. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.f (below):

So Moved:

Seconded:

In Favor:

Opposed:

(1.f. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;)

Resolution: To return from Executive Session

So Moved:

Seconded:

In Favor:

Opposed:

Resolution: To approve the personnel packet as presented.

So Moved: Renee

Seconded: Jill

In Favor: All

Opposed: None

XI. ADJOURNMENT

Resolution to adjourn meeting at 8:55

So Moved: Maya

Seconded: Renee

In Favor: All

Opposed: None