

**MEETING AGENDA OF THE  
BOARD OF TRUSTEES  
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL  
610 Lake Street Elmira, New York 14901**

**7:00 PM  
July 11, 2016**

**I. CALL TO ORDER**

The Meeting of the Board of Trustees was called to order at 7:07 PM. by Martina Baker.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

	Present	Absent
Martina Baker	_X_	_____
Jill Koski	_X_	_____
Kevin Murphy	_X_	_____
Maya Patel	_X_	_____
Katie Stowell	_X_	_____
Renée Sutton	_X_	_____
Lynn Winner	_____	_X_
Maggie Thurber (ex-officio)	_X_	_____
Nichole Bocage (ex-officio)	_X_	_____
Jenica Drehmer (ex-officio)	_X_ (7:30)	_____

**IV. WELCOME & MISSION MOMENT**

At Finn Academy - An Elmira Charter School, we will engage students deeply in the arts, music, and in daily fitness. We will emphasize the importance of college attendance. We will nurture the character traits of leadership, scholarship, reflection, kindness, perseverance, and aspiration. We will strategically partner with community resources to be a model of best practice in education and to make a measurable difference in student learning. We seek to increase the number of college and career ready students our community launches into a life and a future- by better preparing them for demands and rigor of high school.

**V. APPROVAL OF AGENDA**

Resolution to approve/amend/add/table/delete agenda items

So Moved: Martina      Seconded: Jill      In Favor: All  
Opposed: None

**VI. Personnel Packet**

Resolution: To accept the personnel packet as presented, including the recommendation for Martina Baker to be named Chief Operations Officer, pending fingerprint clearance and SUNY approval.

Discussion: Jill – incredible service; Kevin – desire to support vision in any way; Renee – enthusiastic support; Maya – impact on board; Katie – knew this was coming and I was thrilled, everything we need;

So Moved: Renee      Seconded: Kevin      In Favor: all  
Abstaining: Martina Baker  
Opposed: none

**VII. Governance Committee**

Resolution: To accept resignation of Martina Baker, effective upon start of employment August 1, 2016.

So Moved: Kevin      Seconded: Maya      In Favor: all  
Abstaining: Martina Baker  
Opposed: none

Resolution: To nominate/elect slate of officers as follows:

Name	Office	Committee	Term (effective 10/21/14)
Jill Koski	Chair	Facilities	5
Kevin Murphy	Vice Chair	Governance	5
Maya Patel	Secretary	Academics	3 (Completing Ada's Term)
Katie Stowell		Academics	2
Renee Sutton	Finance Chair/Treasurer	Finance	3
Lynn Winner		Academics	3

Available			Remainder of 5 Year Term
Available			2
Available			2
Nichole Bocage	Co-Parent Representative		2 (effective March 2016)
Jenica Drehmer	Co-Parent Representative		2 (effective March 2016)

**Discussion of addition of possible new members.**

So Moved: Martina      Seconded: Katie      In Favor: All  
Opposed:

**VII. Head of School Report**

Academics      Presentation of EL Implementation Review Results

Operations      Update on Architectural Plans

Resolved: To submit Letter of Intent and FP-AU Forms to NYSED Facilities Office for Certificates of Occupancy for two outbuildings.

So Moved: Martina      Seconded: Renee      In Favor: All  
Opposed:

**Fiscal**

Resolved: To pay back the March 2016 loan from Charter Asset Management, in full, not to exceed \$208,000.

So Moved: Maya      Seconded: Renee      In Favor: All  
Opposed:

Resolved: To seek line of credit from Charter Asset Management in amount of \$200,000, to be repaid in September and November of 2016, to cover cash flow expenditures.

So Moved: Martina      Seconded: Jill      In Favor: All  
Opposed:

**VIII. Consent Items**

To approve opportunity for parents to participate in an EOP pre- and post- summer session day care program (at their own expense).

To sign the mutual Termination of Sale and Purchase of Property Agreement between Finn Academy and Christ the Redeemer Parish.

To establish 5 PD days in the month of August for all staff, per calendar.

To extend existing contract with GST BOCES for internet broadband provision from November 2016 – June 30, 2017, for e-rate eligibility.

To enter into a contract with Day Automation from July 1, 2016 – June 30, 2017 for \$7,322 for HVAC monitoring and service.

So Moved: Jill      Seconded: Katie      All in Favor: All  
Opposed: None

**IX. Parent Concerns:**

Nurse for Summer Session:

Transportation:

Desire for Regular Column in Newsletter

Parent Portal for Website

**X. PUBLIC COMMENT**

**XI. ADJOURNMENT**

Resolution to adjourn meeting at:

So Moved: Kevin      Seconded: Jill      All in Favor: All  
Opposed: None