

**REGULAR MEETING AGENDA OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901**

**7:00 PM
January 11, 2016**

I. CALL TO ORDER

The Regular Meeting of the Board of Trustees was called to order at 7:18 PM. by Martina Baker.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Martina Baker	__X__	_____
Jill Koski	__X__	_____
Kevin Murphy	_____	__X__
Katie Stowell	__X__	_____
Renée Sutton	__X (7:36)	_____
Lynn Winner	__X__	_____
Maggie Thurber (ex-officio)	__X__	_____

IV. WELCOME & MISSION MOMENT

At Finn Academy - An Elmira Charter School, we will engage students deeply in the arts, music, and in daily fitness. We will emphasize the importance of college attendance. We will nurture the character traits of leadership, scholarship, reflection, kindness, perseverance, and aspiration. We will strategically partner with community resources to be a model of best practice in education and to make a measurable difference in student learning. We seek to increase the number of college and career ready students our community launches into a life and a future- by better preparing them for demands and rigor of high school.

V. APPROVAL OF AGENDA

Resolution to approve/amend/add/table/delete agenda items

As amended to move Facilities to after public comment

As amended to add Governance report

So Moved: Martina Baker Second: Jill Koski In Favor: All present
(MB, JK, KS, LW)
Opposed: None

VII. COMMITTEE REPORTS

A. FINANCE

Resolution: That the Board repay a \$150,000 line of credit from Charter Asset Management to cover the accounts payable until receipt of monies from the CSP grant and upcoming anticipated district payments.

Resolution: That the Board authorize a purchase order in the amount of \$ to Apple for the purchase of 20 scholar iPads.

Resolution: That the Board authorize a purchase order to Streeter & Associates to coordinate required repairs/replacements/inspections as indicated by the Fire Inspection performed on January 7, 2016.

Resolution: That the Board authorize a payment of \$ 4,200 to Dimon & Bacorn for the storage of items, as required by the lease between the Elmira City School District and Finn Academy: An Elmira Charter School.

Resolution: That the Board accept the Hartford's audit report of workers compensation insurance premium and acknowledge additional premium in the amount of \$17,336, to be withdrawn by EFT.

Resolution: That the Board authorize payment of Verizon, NYSEG, and Excellus by EFT, overseen in accordance with Internal Control Policy, by Kirisits & Associates, CPA's.

Resolution: That the Board accept a grant in the amount of \$10,000, from the Community Foundation to support technology acquisition in accord with the grant application made on behalf of Finn Academy.

Resolution to approve all jointly:

So moved: Jill Koski Second:Katie Stowell In Favor: All
Opposed: None

B. FACILITIES moved to after Public Comment

The Board of Trustees will enter into executive session to discuss issues pertaining to the acquisition of property, in accordance with the following provision of the New York State Open Meetings Law <https://www.dos.ny.gov/coog/openmeetlaw.html>):

h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

Resolution: To sign a Letter of Interest (LOI) with confidential developer [REDACTED]

[REDACTED]
[REDACTED] in order to assure
a facility plan for the 2016-2017 school year.

B. ACADEMICS

Report: Janna Lindsey and Amy Bell to join the Academic Committee as Community Representatives – both trained in Wilson Foundations, with literacy/reading background.

Resolution: That the Board approve adding a day of professional development to the school calendar – January 19th, 2016, making this a day on which there would be no school.

Resolution: That the Board authorize the Head of School to investigate adding a Pre-Kindergarten program to Finn Academy for the 2015-2016 school year.

C. Governance:

Report: The committee has reviewed the Board Composition Matrix and has met with a prospective trustee, in accordance with the guidelines from the charter. Dr. Maya Patel would provide the Board composition with representation in the STEM field, as well as with higher education/academics knowledge and experience.

Resolution: That the Board nominate Maya Patel as a trustee, subject to the approval of the Charter Schools Institute, and invite her to submit the required documentation.

So moved: Martina Baker **Seconded:** Lynn Winner **In Favor:** All
Opposed: None

VIII. REPORT OF THE HEAD OF SCHOOL

ACADEMIC DASHBOARD:

Report Cards

Expedition Nights

Student-Led Conferences

Enrollment (See attached dashboard)

Special Education

School Calendar 2016-2017

OPERATIONS DASHBOARD:

Boiler Operation/Day Automation – no access

Fire Inspection – Completed by BOCES

Harlem Wizards

Boy Scouts/Girl Scouts

Facilities Use Requests

Communications

FISCAL DASHBOARD:

Payments from Host Districts

A/P

IX. Personnel Packet

Resolution: That the Board authorize the adoption of the personnel packet hiring a special education teacher and a .5 Teacher Assistant/.5 Office Assistant; that the Board authorize a proposed pay salary increase of \$3000, effective January 16, 2016, for Head Custodian, Mike Givens, to accommodate the need for daily checks of the boiler as required by the Elmira City School District guidelines for maintenance.

X. PUBLIC COMMENT

XIV. ADJOURNMENT

Resolution to adjourned meeting at: