

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
FINN ACADEMY: AN ELMIRA CHARTER SCHOOL
610 Lake Street Elmira, New York 14901**

**July 10, 2017
7:00 PM**

I. CALL TO ORDER

The Regular Meeting of the Board of Trustees was called to order at 7:10 PM by
Jill Koski .

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

	Present	Absent
Jill Koski	_x_	_____
Kevin Murphy	_____	_x_
Maya Patel	_x_	_____
Katie Stowell	_x_	_____
Renée Sutton	_x_	_____
Lynn Winner	_x_	_____
Aimee Ciarlo (ex-officio)	_x_	_____
Nichole Bocage (parent representative)	_x_	_____
Jenica Drehmer (parent representative)	_x_	_____

IV. WELCOME & MISSION MOMENT

At Finn Academy - An Elmira Charter School, we will engage students deeply in the arts, music, and in daily fitness. We will emphasize the importance of college attendance. We will nurture the character traits of leadership, scholarship, reflection, kindness, perseverance, and aspiration. We will strategically partner with community resources to be a model of best practice in education and to make a measurable difference in student learning. We seek to increase the number of college and career ready students our community launches into a life and a future- by better preparing them for demands and rigor of high school.

Featured presentation: Wellness Week

V. APPROVAL OF AGENDA

Resolution to **approve**/amend/add/table/delete agenda items

So Moved: Maya Seconded: Renee In Favor: All

Opposed: None.

VI. PUBLIC COMMENT

VII. PARENT REPRESENTATIVES REPORT

A few parents have been in touch with questions about interpreting report cards; they have been referred to their scholar's classroom teacher.

VIII. COMMITTEE REPORTS

A. GOVERNANCE

Distribution of Documents:

- Confidentiality Policy for Board of Trustees
- Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

- **Old Business: End of Year Crew Survey**

- **New Business: Board of Trustee Officers**
Resolution: To reinstate Jill Koski as Chair, Kevin Murphy as Vice Chair, Maya Patel as Secretary, Renee Sutton as Treasurer and Chair of Finance and Lynn Winner as Chair of Academics for the 2017-2018 academic year.

So Moved: Maya Seconded: Katie In Favor: All

Opposed: None

Resolution: To approve the draft minutes from the June 12, 2017 meeting of the Board of

Trustees amended to include approval of the personnel packet as presented.

Resolution: To approve the Professional Learning Stipend Policy, Attendance Incentive Policy and Advanced Degree Incentive Policy for inclusion in the Employee Handbook for the 2017-2018 school year with the following amendments:

- Under Professional Learning Stipend Incentive Policy, change “rate of \$150.00 per day” to “rate of up to \$150.00 per day” in line 3.
- Under Advanced Degree Incentive Policy change item a. to reflect a salary change with the 1st Master’s Degree only

Resolution: To make members of the Leadership Team, Katelin Woods and Martina Baker, ex-officio members of the Finn Academy Board of Trustees.

So Moved: Renee **Seconded:** Katie **In Favor:** All
Opposed: None

B. FINANCE

Resolution: To approve the Managed Services proposal as presented by MicroSolutions in the amount of \$2,623 per month, as budgeted for the 2017-2018 school year, and to empower the Chief Operations Officer to execute the contract for IT support, following review and approval by legal counsel.

Resolution: To adopt and ratify the Fiscal Policies and Procedures as edited on July 5, 2017.

Resolution: To approve applications for credit to US Foods and Cisco for procurement for the 2017-2018 school year.

Resolution: To approve execution of the Service Agreement between Finn Academy and Greater Southern Tier BOCES to provide internet services to Finn Academy for the 2017-2018 year.

Resolution: To approve the order of classroom furnishings for the 2017-2018 school year not to exceed the amount budgeted of \$19,200.

Resolution: To approve Proposal #5005 as presented by Integrated Systems in the amount of \$8,289.35, as budgeted for the 2017-2018 school year, and to empower the Chief Operations Officer to execute the contract, following review and approval by legal counsel.

So Moved: Renee **Seconded:** Katie **In Favor:** All

Opposed: None

IX. REPORT OF THE LEADERSHIP TEAM

The 2017 EL Education Implementation Review was shared with the board.

X. PUBLIC COMMENT

XI. EXECUTIVE SESSION

Resolution: To move into Executive Session for purpose 1.f (below):

So Moved: Renee

Seconded: Maya

In Favor: All

Opposed: None

(1.f. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys: f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;)

Resolution: To return from Executive Session

So Moved: Katie

Seconded: Maya

In Favor: All

Opposed: None

Resolution: To approve the personnel packet as presented and to accept the resignations of two (2) employees, effective June 23, 2017.

So Moved: Maya

Seconded: Lynn

In Favor: all

Opposed: None

XI. ADJOURNMENT

Resolution to adjourn meeting at 9:50 PM.

So Moved: Lynn

Seconded: Katie

In Favor: All

Opposed: None